



RIALTO

Unified School District

BOARD OF EDUCATION

Agenda, August 22, 2018



***“Bridging Futures
Through Innovation”***

MISSION

The mission of the Rialto Unified School District, the bridge that connects students to their future aspirations, is to ensure each student achieves personal and career fulfillment within a global society, through a vital system distinguished by:

- High expectations for student achievement
- Safe and engaging learning environments
- Effective family and community involvement
- Learning opportunities beyond the traditional school setting
- Appreciation of cultural diversity

RUSD Board of Education

Joseph W. Martinez, President
Edgar Montes, Vice President
Nancy G. O'Kelley, Clerk
Joseph Ayala, Member
Dina Walker, Member
Jazmin Hernandez, Student Member

RUSD Superintendent

Dr. Cuauhtémoc Avila



Front Cover Picture

The Eisenhower High School Pacific Island Dance Team put on an phenomenal dance and music performance at the 2018 Strategic Celebration, held at Sunrise Church on Thursday, August 16, 2018.

RIALTO UNIFIED SCHOOL DISTRICT
Regular Meeting of the Board of Education
Dr. John R. Kazalunas Education Center
182 East Walnut Avenue
Rialto, California

JOSEPH W. MARTINEZ
President

NANCY G. O'KELLEY
Clerk

DINA WALKER
Member



EDGAR MONTES
Vice President

JOSEPH AYALA
Member

JAZMIN HERNANDEZ
Student Board Member

CUAUHTÉMOC AVILA, ED.D.
Superintendent

August 22, 2018

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee in writing.

AGENDA

- A. OPENING**
Call to Order – 6:00 P.M.

OPEN SESSION

1. Comments on Closed Session Agenda Items. Any person wishing to speak on any item on the Closed Session Agenda will be granted three minutes.

CLOSED SESSION

Moved _____ **Seconded** _____

As provided by law, the following are the items for discussion and consideration at the Closed Session of the Board Meeting:

1. Public Employee Employment/Discipline/Dismissal/Release/ Reassignment of Employees (Government Code section 54957)

2. Student Expulsions/Reinstatements/Expulsion Enrollments
3. CONFERENCE WITH LABOR NEGOTIATORS
 Agency designated representatives: Cuauhtémoc Avila, Ed.D., Superintendent; Rhea McIver Gibbs, Lead Personnel Agent, Personnel Services; and Rhonda Kramer, Lead Personnel Agent, Personnel Services.
 Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____ Time: _____

ADJOURNMENT OF CLOSED SESSION

Moved _____ Seconded _____

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____ Time: _____

OPEN SESSION RECONVENED – 7:00 P.M.

PLEDGE OF ALLEGIANCE

PRESENTATION BY HENRY ELEMENTARY SCHOOL

REPORT OUT OF CLOSED SESSION

ADOPTION OF AGENDA

Moved _____ Seconded _____

Preferential Vote by Student Board Member: Aye: _____ No: _____ Abstain: _____
 Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

B. PRESENTATION - None

C. COMMENTS

1. Public Comments from the Floor: At this time, any person wishing to speak on any item **not on** the Agenda will be granted three minutes.
2. Public Comments on Agenda Items: Any person wishing to speak on any item **on** the Agenda will be granted three minutes.

3. Comments from Association Executive Board Members: Rialto Education Association (REA), California School Employees Association (CSEA), Communications Workers of America (CWA), Rialto School Managers Association (RSMA).
4. Comments from the Superintendent
5. Comments from Members of the Board of Education

D. PUBLIC HEARING

OPEN PUBLIC HEARING

Moved _____ Seconded _____

Any person wishing to speak on the item on the Public Hearing Agenda will be granted three minutes.

1. Public Hearing: Pursuant to the requirements of Government Code and Board Policy, the Form for Public Disclosure of Proposed Collective Bargaining Agreement [AB1200 (Statutes of 1991, Chapter 1213) as revised by AB2756 (Statutes of 2004, Chapter 25), Government Code 3547.5] between the Communications Workers of America (CWA), and the Rialto Unified School District Board of Education, is hereby posted in compliance with the legislative requirements for public notice.

(Ref. D 1.1-5)

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____ Time: _____

CLOSE PUBLIC HEARING

Moved _____ Seconded _____

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____ Time: _____

PUBLIC INFORMATION

2. Williams Inspection Reports 2017/2018, Fourth Quarterly Report.

(Ref. D 2.1)

CONSENT CALENDAR ITEMS

All items on the Consent Calendar will be acted upon in one motion unless pulled by Board of Education members or the Superintendent for individual action.

Approve Consent Calendar Items (Ref. E – J)

Moved _____ Seconded _____

E. MINUTES

1. Approve the minutes of the Regular Board of Education meeting held August 8, 2018. (Ref. E 1.1-10)

F. GENERAL FUNCTIONS CONSENT ITEMS

1. Second reading of revised Board Policy 5111(a-d); Students: Admission. (Ref. F 1.1-4)
2. Second reading of new Board Policy 5111.1(a-d); Students: District Residency. (Ref. F 2.1-4)
3. Second reading of revised Board Policy 5125(a-d); Students: Student Records. (Ref. F 3.1-4)
4. Second reading of revised Board Bylaw 9270(a-m); Conflict of Interest. (Ref. F 4.1-13)

G. INSTRUCTION CONSENT ITEMS

1. Approve four (4) parents/guardians from Rialto USD to attend the Hispanic Association of Colleges and Universities (HACU) 31st Annual Conference, in Atlanta, Georgia, on October 6, 2018 through October 8, 2018, at a cost of \$7,352.00 for travel, lodging, meals (not included with registration) and registration, to be paid from Title I funds. (Ref. G 1.1)

H. BUSINESS AND FINANCIAL CONSENT ITEMS

1. Approve Warrant Listing Register and Purchase Order Listing for all funds from July 21, 2018 through August 3, 2018, (sent under separate cover to Board Members). A copy for public review will be available at the Board Meeting.
2. Accept the listed donations from The American Legion Post Canteen/General Account, Robert Allen Romo Post No. 422 American Legion Post Account, and Patio West Deli, and request that a letter of appreciation be sent to the donors. (Ref. H 2.1)
3. Approve an agreement with the San Bernardino County Superintendent of Schools for Early Childhood Positive Behavioral Intervention and Support trainings for preschool teachers, including the SDC preschool teachers, to receive PBIS Side-By-Side Training for a total of eleven (11) days from

August 23, 2018 through June 30, 2021, at a cost not-to-exceed \$15,000.00, to be paid over two (2) fiscal years from Fund 12, Child Development Fund. (Ref. H 3.1)

4. Approve Amendment No. 1 to the agreement with John R. Byerly, Inc., for additional inspection services during the construction of Kucera Middle School Gym HVAC Replacement Project, at a cost not-to-exceed \$3,570.00, to be paid from Fund 40 – Special Reserve Fund. (Ref. H 4.1)
5. Ratify the Affiliation Agreement with Riverside County Superintendent of Schools to help increase the number of viable special education teachers while completing the District Intern credential within two (2) years of starting the program, effective July 1, 2018 through June 30, 2020, at no cost to the District. (Ref. H 5.1)
6. Ratify Affiliation Agreement with Claremont Graduate University to assist current and future educators in completing state requirements for credentialing from August 1, 2018 through July 31, 2021, at no cost to the District. (Ref. H 6.1)
7. Ratify Affiliation Agreement with California Baptist University to assist current and future educators in completing state requirements for credentialing from August 1, 2018 through June 30, 2020, at no cost to the District. (Ref. H 7.1)
8. Ratify Affiliation Agreement with California State University, San Bernardino to assist current and future educators in completing state requirements for credentialing from August 1, 2018 through July 31, 2020, at no cost to the District. (Ref. H 8.1)
9. Ratify Affiliation Agreement with California State Polytechnic University, Pomona to assist current and future educators in completing state requirements for credentialing from August 1, 2018 through June 30, 2020, at no cost to the District. (Ref. H 9.1)
10. Ratify an agreement with Educational Achievement Services (EAS), Inc., for the Family Leadership Institute (FLI) program to provide a two (2) year district license effective August 1, 2018 through July 31, 2020. EAS, Inc. applied special pricing for Rialto USD, allowing a district license rather than require an individual license agreement (\$5,000.00) per school to allow for current use of the program and curriculum, and allow for future growth, at a cost of \$15,000.00, to be paid from Title I funds. (Ref. H 10.1)
11. Ratify an agreement with Franklin Covey to provide coaching support for the continued implementation of The Leader In Me at Dollahan Elementary School from May 31, 2018 through May 30, 2019, at a cost of \$7,500.00, to be paid from Title I funds. (Ref. H 11.1)

12. Approve the agreement with California State University, San Bernardino Federal Work-Study program to provide college tutors for Morgan Elementary School, effective September 14, 2018 through June 30, 2019, at a cost of \$2,250.00, to be paid from Title I funds. (Ref. H 12.1)
13. Approve the Carl D. Perkins Career & Technical Education Improvement Act of 2006 allocated at \$253,505.00 for career technical program improvements during the 2018-2019 school year. (Ref. H 13.1-2)
14. Accept the grant from the Inland Empire Resource Conservation District (IERCD) in the amount of \$14,000.00 (\$10,000.00 for supplies and \$4,000.00 for consultant fees) to pay for the first phase of development of the "Tellus Garden" at Rialto High School. (Ref. H 14.1)
15. Approve an agreement with The Core Collaborative to provide professional development at Myers Elementary School, effective August 23, 2018 through June 30, 2019, at a cost of \$10,150.00, to be paid from site Title I funds. (Ref. H 15.1)
16. Approve an agreement with The Core Collaborative to provide professional development at Bemis Elementary School, effective August 23, 2018 through June 30, 2019, at a cost of \$10,150.00, to be paid from site Title I funds. (Ref. H 16.1)
17. Approve an agreement with The Core Collaborative to provide professional development at Henry Elementary School, effective August 23, 2018 through June 30, 2019, at a cost of \$10,150.00, to be paid from site Title I funds. (Ref. H 17.1)
18. Approve an agreement with the Parent Institute for Quality Education (PIQE) training for a minimum of sixty (60) parent participants at Carter High School effective September 1, 2018 through November 16, 2018, at a cost of \$14,000.00. Each additional parent (up to 140 parents) will cost \$100.00 for a total cost not-to-exceed \$28,000.00, to be paid from site Title I funds. (Ref. H 18.1)
19. Approve an agreement with Rachel's Challenge for live events at Garcia Elementary School on September 10, 2018, and access to both print and online materials for the 2018-2019 school year, at a cost of \$6,500.00, to be paid from Title I funds. (Ref. H 19.1)

I. FACILITIES PLANNING CONSENT ITEMS

1. Accept the work completed before August 6, 2018, by Los Angeles Engineering, Inc. for all work required in connection with the Eisenhower High School Stadium Reconstruction, Category No. 26 – Track and Field Project, and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder. (Ref. I 1.1)
2. Accept the work completed before August 6, 2018, by Universal Asphalt Co., Inc. for all work required in connection with the Southwest Parking Lot Upgrade at Eisenhower High School Project, and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder. (Ref. I 2.1)
3. Accept the work completed before August 10, 2018, by Pacific Contractors Group, Inc. for all work required in connection with the Exterior Painting Project at Rialto High School, and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder. (Ref. I 3.1)

J. PERSONNEL SERVICES CONSENT ITEMS

- 1-3. Approve Personnel Report No. 1199 for classified and certificated employees. (Ref. J 1.1-3.4)

Preferential Vote by Student Board Member: Aye: _____ No: _____ Abstain: _____
Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

K. DISCUSSION/ACTION ITEMS

Moved _____ Seconded _____

1. Approve the renewal of the contract with the College Board for the 2018-2019 school year from August 23, 2018 through June 30, 2019, at a cost of \$67,720.00, to be paid from the General Fund. (Ref. K 1.1-2)

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

Moved _____ Seconded _____

2. Ratify the Tentative 2018-2019 Settlement Agreement between the Rialto Unified School District and the Communications Workers of America ("CWA"). (Ref. K 2.1-3)

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

Moved _____ Seconded _____

3. Approve an agreement with Curriculum Associates, LLC for an additional 30 days of i-Ready Professional Development with schools as needed from August 23, 2018 through June 30, 2019, at a cost of \$64,650.00, to be paid from Title II funds. (Ref. K 3.1)

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

Moved _____ Seconded _____

4. Approve the recommendations of the Administrative Hearing Panel (AHP):

REINSTATMENTS

Case Numbers:
16-17-53
EE 18-19-1

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

The next regular meeting of the Board of Education of the Rialto Unified School District will be held on Wednesday, September 12, 2018, at 7:00 p.m., at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, California.

Materials distributed or presented to the Board of Education at the Board Meeting are available upon request from the Superintendent's Office.

L. ADJOURNMENT

Moved _____ Seconded _____

Preferential Vote by Student Board Member: Aye: _____ No: _____ Abstain: _____

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

Time _____



Rialto Unified School District

Board Date: August 22, 2018

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: PUBLIC NOTICE – AB1200 (Communications Workers of America)

PLEASE POST

PLEASE POST

PUBLIC NOTICE

PURSUANT TO THE REQUIREMENTS OF GOVERNMENT CODE AND BOARD POLICY, THE ATTACHED FORM FOR PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT [AB1200 (STATUTES OF 1991, CHAPTER 1213) AS REVISED BY AB 2756 (STATUTES OF 2004, CHAPTER 25), GOVERNMENT CODE 3547.5] BETWEEN THE COMMUNICATIONS WORKERS OF AMERICA (CWA), AND THE RIALTO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION IS HEREBY POSTED IN COMPLIANCE WITH THE LEGISLATIVE REQUIREMENTS FOR PUBLIC NOTICE.

A handwritten signature in blue ink, appearing to read "Diane Romo".

Diane Romo,
Lead Fiscal Services Agent

Submitted by: Diane Romo
Reviewed by: Mohammad Z. Islam

(Ref. D 1.1)

**FORM FOR PUBLIC DISCLOSURE
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2)**

[Redacted] **SCHOOL DISTRICT**

Government Code Section 3547.5: **Before** a public school employer enters into a written agreement with an exclusive representative covering matters within the scope of representation, the major provisions of the agreement, including, but not limited to, the costs that would be incurred by the public school employer under the agreement for the current and subsequent fiscal years, shall be disclosed at a public meeting of the public school employer.

Intent of Legislation: To ensure that members of the public are informed of the major provisions of a collective bargaining agreement before it becomes binding on the school district.

(This information is pulled from the SUMMARY section of this file which should be completed FIRST)

**MAJOR PROVISIONS OF PROPOSED AGREEMENT WITH THE
[Redacted] BARGAINING UNIT**

To be acted upon by the Governing Board at its meeting on [Redacted]

A. PERIOD OF AGREEMENT:
The proposed bargaining agreement covers the period beginning and ending [Redacted] and ending [Redacted] for the following fiscal years **2018-19**

B. TOTAL COST CHANGE TO IMPLEMENT PROPOSED AGREEMENT (SALARIES & BENEFITS)
The total change in costs for salaries and employee benefits in the proposed agreement:

1. Current Year Costs Before Agreement [Redacted]
2. Current Year Costs After Agreement [Redacted]
3. Total Cost Change [Redacted] **\$298,846.00**
4. Percentage Change [Redacted]
5. Value of a 1% Change [Redacted]

C. PERCENTAGE SALARY CHANGE FOR AVERAGE, REPRESENTED EMPLOYEE
The total percentage change in salary, including annual step and column movement on the salary schedule (as applicable), for the average, represented employee under this proposed agreement:

1. Salary Schedule change
(% Change To Existing Salary Schedule)
(% change for one time bonus/stipend or salary reduction) [Redacted]
2. Step & Column
(Average % Change Over Prior Year Salary Schedule) [Redacted]
3. TOTAL PERCENTAGE CHANGE FOR THE AVERAGE, REPRESENTED EMPLOYEE [Redacted]
4. Change in # of Work Days (+/-) Related to % Change [Redacted]
5. Total # of Work Days to be provided in Fiscal Year [Redacted]
6. Total # of Instructional Days to be provided in Fiscal Year (applicable to Certificated BU agreements only) [Redacted] **199**

**FORM FOR PUBLIC DISCLOSURE
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2)**

Rialto Unified School District

SCHOOL DISTRICT

D. PERCENTAGE BENEFITS CHANGE FOR BOTH STATUTORY AND DISTRICT-PROVIDED EMPLOYEE BENEFITS INCLUDED IN THIS PROPOSED AGREEMENT:

1.	Cost of Benefits Before Agreement	\$ 2,322,000
2.	Cost of Benefits After Agreement	\$ 2,322,000
3.	Percentage Change in Total Costs	0.0%

E. IMPACT OF PROPOSED AGREEMENT ON DISTRICT RESERVES

State-Recommended Minimum Reserve Level (after implementation of Proposed Agreement)

1.	Based On Total Expenditures and Other Uses in the General Fund of:	\$ 2,322,000
2.	Percentage Reserve Level State Standard for District:	14.4%
3.	Amount of State Minimum Reserve Standard:	\$ 334,368

SUFFICIENCY OF DISTRICT UNRESTRICTED RESERVES to meet the minimum recommended level AFTER IMPLEMENTATION OF PROPOSED AGREEMENT:

GENERAL FUND RESERVES (Fund 01 Unrestricted ONLY)

4.	Reserve for Economic Uncertainties (Object 9789)	\$ 2,322,000
5.	Unassigned/Unappropriated (Object 9790)	\$ 2,322,000
6.	Total Reserves: (Object 9789 + 9790)	\$ 4,644,000

SPECIAL RESERVE FUND (Fund 17, as applicable)

7.	Reserve for Economic Uncertainties (Object 9789)	\$ 0
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TOTAL DISTRICT RESERVES, applicable to State Minimum Reserve Standard:

8.	General Fund & Special Reserve Fund:	\$ 4,644,000
9.	Percentage of General Fund Expenditures/Uses	14.4%
Difference between District Reserves and Minimum State Requirement		\$ 4,309,632

(Ref. D 1.3)

**FORM FOR PUBLIC DISCLOSURE
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2)**

Plano Unified School District

SCHOOL DISTRICT

F. MULTIYEAR CONTRACT AGREEMENT PROVISIONS

N/A

G. FINANCIAL IMPACT OF PROPOSED AGREEMENT IN SUBSEQUENT FISCAL YEARS

The following assumptions were used to determine that resources will be available to fund these obligations in future fiscal years (including any compensation and/or noncompensation provisions specified below that have been agreed upon if the proposed agreement is part of a multi-year contract):

Financial impact has been included in the 2016-19 Adopted Budget and subsequent two fiscal years in the MYP.

H. NARRATIVE OF AGREEMENT

The changes to the 18-19 agreement are as follows:

Daily Rate for Substitute Permitted Teacher from \$130 to \$145 per Day

Daily Rate for Long Term Substitute Teacher from \$140 to \$160 per Day

Daily Rate for Special Education Substitute Teacher from \$180 to \$185 per Day

Addition of Credentialed Substitute rate at \$155 per Day

Addition of Long Term Credentialed Substitute rate at \$180 per Day

Addition of Long Term Special Education Substitute Teacher rate at \$180 per Day

I. SOURCE OF FUNDING FOR PROPOSED AGREEMENT

The following source(s) of funding have been identified to fund the proposed agreement

General Fund, Child Development Fund

**FORM FOR PUBLIC DISCLOSURE
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2)**

[Redacted] SCHOOL DISTRICT

CERTIFICATION

To be signed by the District Superintendent AND Chief Business Official when submitted for Public Disclosure and by the Board President after formal action by the Governing Board on the proposed agreement.

Districts with a Qualified or Negative Certification: Per Government Code 3540.2, signatures of the District Superintendent and Chief Business Official must accompany the Summary Disclosure sent to the County Superintendent for review 10 days prior to the board meeting that will ratify the agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted for public disclosure in accordance with the requirements of AB 1200, AB 2756 and GC 3547.5.

We hereby certify that the costs incurred by the school district under this agreement can be met by the district during the term of the agreement.

District Superintendent - signature
Mohammad Z. Isla

Chief Business Official - signature

8/9/18
Date

8-9-18
Date

After public disclosure of the major provisions contained in this Summary, the Governing Board, at its meeting on [Redacted] took action to approve the proposed Agreement with the [Redacted] Bargaining Unit.

President, Governing Board
(signature)

Date

**INSPECTION REPORTS
WILLIAMS INSPECTIONS - 2017/2018
FOURTH QUARTERLY REPORT**

August 22, 2018

As per California Education Code Section 1240, the San Bernardino County Superintendent of Schools (SBCSS) staff has visited all decile 1-3 schools (Williams monitored schools currently based on the 2012 Academic Performance Index [API]) identified in San Bernardino County and report the results of their findings on a quarterly basis. The instructional materials sufficiency reviews, facilities inspections and School Accountability Report Card (SARC) reviews were conducted during the first and second quarter of the 2017/2018 fiscal year and the findings were reported in December, 2017.

The annual teacher assignment monitor and review process began November 1, 2017, and concludes by report to the California Commission on Teacher Credentialing on June 30, 2018.

Following are the number of deficiencies reported by the San Bernardino County Superintendent of Schools:

Site	Instructional Materials	School Facilities	SARC	Teacher Assignment	Complaints (Last 4 Quarters)
Bemis ES	0	0	0	0	0
Boyd ES	0	0	0	0	0
Casey ES	0	0	0	0	0
Curtis ES	0	0	0	0	0
Dunn ES	0	0	0	0	0
Frisbie MS	0	0	0	0	0
Jehue MS	0	0	0	0	0
Kelley ES	0	0	0	0	0
Kolb MS	0	0	0	0	0
Rialto MS	0	0	0	0	0

There were no findings in the areas of Instructional Materials, School Facilities, SARC, or Teacher Assignments. There were no complaints or comments. This report serves as the District's fourth quarterly report for the 2017/2018 fiscal year.

Submitted by: Elizabeth Curtiss

Presented for Board Information: Cuauhtémoc Avila, Ed.D.

(Ref. D 2.1)

**MINUTES
RIALTO UNIFIED SCHOOL DISTRICT
DR. JOHN R. KAZALUNAS EDUCATION CENTER
182 EAST WALNUT AVENUE, RIALTO, CA 92376**

August 8, 2018

A. OPENING

CALL TO ORDER AND ROLL CALL

The regular meeting of the Board of Education of the Rialto Unified School District was called to order at 6:00 p.m. by President Martinez at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, CA 92376.

Members present: Joseph W. Martinez, President; Edgar Montes, Vice President; Nancy G. O'Kelley, Clerk; Joseph Ayala, Member; and Dina Walker, Member.

Administrators present: Cuauhtémoc Avila, Ed.D., Superintendent; Darren McDuffie, Ed.D., Lead Strategic Agent: Strategics, Congruence and Social Justice; Mohammad Z. Islam, Associate Superintendent, Business Services; Kelly Bruce, Lead Innovation Agent, Education Services; and Rhonda Kramer, Lead Personnel Agent. Also present was Rosie Williams, Executive Secretary.

OPEN SESSION

1. Comments on Closed Session Agenda Items. Any person wishing to speak on any item on the closed session agenda will be granted three minutes.

There were no comments.

CLOSED SESSION

Upon a motion by Member Ayala, seconded by Clerk O'Kelley, and approved by a 5-0 vote, the Board of Education entered into closed session at 6:02 p.m. to consider and discuss the following items:

1. Public Employee Employment/Discipline/Dismissal/Release/Reassignment of Employees (Government Code section 54957)

Administrative Appointments:

- Assistant Agent, Nutrition Services
- Elementary School Principal

(Ref. E 1.1)

- High School Principal
 - Safety Operations Supervisor (2)
2. Student Expulsions/Reinstatements/Expulsion Enrollments
 3. **CONFERENCE WITH LABOR NEGOTIATORS**
 Agency designated representatives: Cuauhtémoc Avila, Ed.D., Superintendent; Rhea McIver Gibbs, Lead Personnel Agent, Personnel Services; and Rhonda Kramer, Lead Personnel Agent, Personnel Services.
 Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)

ADJOURNMENT OF CLOSED SESSION

Upon a motion by Member Walker, seconded by Vice President Montes, and passed by a unanimous 5-0 vote, closed session adjourned at 7:01 p.m.

OPEN SESSION RECONVENED – 7:01 P.M.

Members present: Joseph W. Martinez, President; Edgar Montes, Vice President; Nancy G. O’Kelley, Clerk; Joseph Ayala, Member; and Dina Walker, Member.

Administrators present: Cuauhtémoc Avila, Ed.D., Superintendent; Darren McDuffie, Ed.D., Lead Strategic Agent: Strategic, Congruence and Social Justice; Mohammad Z. Islam, Associate Superintendent, Business Services; Kelly Bruce, Lead Innovation Agent, Education Services; and Rhonda Kramer, Lead Personnel Agent, Personnel Services. Also present was Rosie Williams, Executive Secretary, and Jose M. Reyes, Interpreter.

PLEDGE OF ALLEGIANCE

Emilin Hernandez, 7th grade Jehue Middle School student, led the Pledge of Allegiance.

REPORT OUT OF CLOSED SESSION

Superintendent Avila reported that in closed session the Board of Education, by a unanimous 5-0 vote, took the following action:

- Accepted the request for a leave of absence for classified employee #1300618, August 27, 2018 through December 14, 2018.
- Accepted the administrative appointment of Victor Ramirez, Safety Operations Supervisor.

(Ref. E 1.2)

- Accepted the administrative appointment of Bryan Harper, Safety Operations Supervisor.
- Accepted the administrative appointment of Maria Rangel, Assistant Agent: Nutrition Services.
- Accepted the administrative appointment of Berenice Gutierrez, Elementary Principal, Trapp Elementary School.
- Accepted the administrative appointment of Owen Ross, Elementary Principal, Curtis Elementary School.
- Accepted the administrative appointment of Francisco Camacho, High School Principal, Eisenhower High School.

ADOPTION OF AGENDA

Upon a motion by Vice President Montes, seconded by Clerk O'Kelley, the Agenda was adopted, by a unanimous 5-0 vote by the Board of Education.

B. PRESENTATIONS

1. President Martinez will administer Oath of Office to Student Board Member

President Martinez introduced and administered the Oath of Office to new Student Board Member Jazmin Hernandez.

C. COMMENTS

1. Public Comments from the Floor: At this time, any person wishing to speak on any item **not on** the Agenda will be granted three minutes.

Michael Montano, Rialto High School teacher, stated he would speak to the Board of his concerns at a future date.

2. Public Comments on Agenda Items: Any person wishing to speak on any item **on** the Agenda will be granted three minutes.

There were no comments.

3. Comments from Association Executive Board Members: Rialto Education Association (REA), California School Employees Association (CSEA), Communications Workers of America (CWA), Rialto School Managers Association (RSMA)

Lisa Lindberg, REA President, congratulated Student Board Member Jazmin Hernandez. She welcomed everyone back and shared that REA gave out \$10,000.00 worth of scholarships to the high schools for the 2017-2018 school year.

Raquel Torres, CSEA President, congratulated the two new Safety Operations Supervisors and welcomed them to the Security Department. She shared that the July 26 Safety and Health Summit held at the PDC was an enjoyable and successful event. She stated that the school year started off well with the support of the classified staff, the teachers and management team.

Andres Luna, President-elect for RSMA, welcomed everyone to the 2018-2019 school year, sharing that "this year their focus is to build a collaborative culture within the management team guided by collegial spirit that will advance the innovation leadership of all levels of our management team in our District." He extended an invitation to the Board to attend the New Administrator's Reception to be held at 4:30 p.m. on September 27, 2018, in the West Wing, and also in mid-October RSMA they will be scheduling a speaker for all members. Lastly, he stated they are still working on the RSMA membership drive and members may contact Milor High School staff for information to join.

Stephen Gianni, CWA, Vice President, is enjoying his time working for RUSD. He shared that CWA recently held an election for their new contract with a 100% vote to pass the contract, and will be placed on the next Board agenda for consideration and approval. He hopes more subs will be covering classes in the RUSD to meet Superintendent Avila's goal to have all classes covered.

4. Comments from the Superintendent
5. Comments from Members of the Board of Education

D. PUBLIC HEARING - None

CONSENT CALENDAR ITEMS

Upon a motion by Member Walker, seconded by Vice President Montes, Items E – J were approved by Student Board Member Hernandez's preferential vote and a unanimous 5-0 vote by the Board of Education.

E. MINUTES

1. Approve the minutes of the Regular Board of Education meeting held July 11, 2018.

F. GENERAL FUNCTIONS CONSENT ITEMS - None

1. First reading of revised Board Policy 5111(a-d); Students: Admission.
2. First reading of **new** Board Policy 5111.1(a-d); Students: District Residency.
3. First reading of revised Board Policy 5125(a-d); Students: Student Records.
4. First reading of revised Board Bylaw 9270(a-m); Conflict of Interest.

G. INSTRUCTION CONSENT ITEMS

1. Approve Medical Assistant P course that will be utilized by all high schools in the district beginning with the 2018-2019 school year, at no cost to the District.

H. BUSINESS AND FINANCIAL CONSENT ITEMS

1. Approve Warrant Listing Register and Purchase Order Listing for all funds from June 21, 2018 through July 23, 2018, (sent under separate cover to Board Members). A copy for public review will be available at the Board Meeting.
2. Accept the listed donations from The Way Bible Fellowship, Think Together, and Trane US, Inc., and request that a letter of appreciation be sent to the donors.
3. Approve an agreement with Design West Engineering to provide engineering services required for the addition of Electrical Bus Charging Stations, effective August 9, 2018 through December 31, 2020, at a cost not-to-exceed \$38,000.00, to be paid from Fund 40 – Special Reserve Fund (to be reimbursed through the grant).
4. Approve Amendment No. 2 to the agreement with ATI Architects and Engineers for an increase of \$6,411.00 in the architect fee for a total cost not-to-exceed \$75,446.00, including reimbursable expenses, to be paid from Fund 40 – Special Reserve Fund. All other terms and conditions of the agreement will remain the same.

(Ref. E 1.5)

5. Approve an agreement with H&L Charter, Hot Dogger Tours, dba Gold Coast Tours, Certified, Alliance, and Visser Bus Services effective September 1, 2018 through June 30, 2019, to provide transportation services for extra-curricular events, as needed, at a cost not-to-exceed \$45,000.00 each. Combined total cost not-to-exceed \$225,000.00, to be paid from the General Fund, Associated Student Body (ASB), parent organizations, and/or other donations.
6. Approve an agreement with The Cambrian Group to provide staff development in the areas of Strategic Thinking, learning and thinking in a strategic context, and social class and education from August 2018 to December 2018, at a not-to-exceed cost of \$31,953.20, including a not-to-exceed reimbursable travel expense of \$2,990.00 with original receipts, to be paid from the General Fund.
7. Ratify the revised Three (3) Year Building and Facility Use Agreement between the City of Rialto and the District, effective November 15, 2017 through November 30, 2020, unless sooner terminated as herein provided, or extended for an additional term of three (3) years. Upon expiration of the Agreement(s), City of Rialto and District agree to continue the existing Agreement in full force and effect Month to Month, until such time as the City of Rialto and District approve or opt out of negotiations for renewing a new Agreement.
8. Approve the following bids: CMAS, Bid No. 3-18-84-0075A, Rampart Security Solutions Inc. for the purchase and warranty of video surveillance equipment; CMAS, Bid No. 3-16-70-0793H, CDW Governmental LLC for the purchase and warranty of software and software maintenance; CMAS, Bid No. 3-17-05-0001A, HP Computing and Printing, Inc. for the purchase and warranty of copying equipment and Managed Print Solutions; SIMI Valley USD, Bid No. 034-14M.1, SHI International for the purchase of Microsoft software products.
9. Ratify the AB 212 Educational Stipend Program Agreement #18/19-0269 with the San Bernardino County Superintendent of Schools, which provides funding to develop and maintain a Child Care Salary/Retention Policy effective July 1, 2018 through June 30, 2019, at no cost to the District.
10. Ratify Amendment No. 2 to the agreement with Rockstar Recruiting LLC, DBA Staff Rehab (contract #C-18-0016) to increase the amount from \$162,000.00 to \$164,839.00 which is an increase of \$2,839.00, for additional speech and language services rendered during the 2017-2018 Extended School Year (ESY), to be paid from the Special Education fund.

(Ref. E 1.6)

There are no changes to the remaining terms and conditions of the said agreement.

11. Ratify Amendment No. 2 to the agreement with Therapia Staffing LLC (contract #C-18-0018) to increase the amount from \$231,000.00 to \$241,223.00 which is an increase of \$10,223.00, for additional speech and language services rendered during the 2017-2018 Extended School Year (ESY), to be paid from the Special Education fund. There are no changes to the remaining terms and conditions of the said agreement.
12. Approve renewing agreement with National Student Clearinghouse Student Tracker to provide data regarding our student enrollment in post-secondary institutions for Eisenhower, Carter, and Rialto High Schools effective November 1, 2018 through June 30, 2019, at a total cost of \$1,275.00 (\$425.00) per high school, to be paid from the General Fund. Milor and Zupanic High Schools would receive the service at no cost provided their enrollment remains under 300 students.
13. Approve renewing agreement with Riverside County Office of Education to provide both A-G transcript analysis, as well as school counseling support as outlined, for a total of sixteen (16) days effective August 12, 2018 through June 30, 2019, at a cost of \$40,000.00, to be paid from College Readiness Grant funds.
14. Approve an agreement with Pearson to provide three (3) days of professional development on advanced English Language Development (ELD) strategies using iLitELL, effective August 9, 2018 through May 30, 2019, at a cost of \$5,100.00, to be paid from Title III funds.
15. Approve an agreement with Achieve 3000 to provide an adaptive technology driven program differentiated reading program for approximately 675 Long Term English Learners enrolled in EL intervention courses at secondary schools for the 2018-2019 school year, at a cost of \$34,915.00, to be paid from Title III funds.
16. Approve the agreement with University of California, Riverside Extension, for the entire Gifted and Talented Education (GATE) certificate program, to support up to twenty-five (25) certificated staff members in earning the GATE certificate, effective August 9, 2018 through June 30, 2019, at a cost of \$18,000.00, to be paid from the General Fund.
17. Approve an agreement with Augmentative Communication Therapies, Cindy Cottier, to provide Individual Education Evaluation (IEE) assessments in the area of Augmentative and Alternative Communication and Augmentative Technology (AAC/AT) for current students, effective

(Ref. E 1.7)

August 9, 2018 through June 30, 2019, at a cost of \$6,000.00, to be paid from the Special Education fund.

18. Approve an agreement with ED21 LLC to provide professional development at Kelley and Morgan Elementary Schools, effective August 9, 2018 through June 30, 2019, at a cost of \$24,800.00, to be paid from Title I funds.
19. Approve an agreement with the American Red Cross to provide cardiopulmonary resuscitation (CPR) and first aid training certification cards, effective August 9, 2018 through June 30, 2020, at a cost of \$6,000.00 per year for a combined total of \$18,000.00 for three (3) years, to be paid from the General Fund.

I. FACILITIES PLANNING CONSENT ITEM - None

J. PERSONNEL SERVICES CONSENT ITEMS

- 1-2. Approve Personnel Report No. 1198 for classified and certificated employees.
3. Adopt Resolution No. 18-19-04 authorizing the Lead Personnel Agent, Personnel Services, to employ or assign identified individuals additional time to complete the requirements for the credential that authorizes the service or to provide employing agencies time to fill the assignment with an individual who either holds an appropriate credential or qualifies under one of the available assignment options. This includes waivers to employ or assign identified individuals when the employing agency finds there is an insufficient number of certificated persons who meet the specified employment criteria for the position.

K. DISCUSSION/ACTION ITEMS

Upon a motion by Vice President Montes, seconded by Member Walker, Item K1 was approved by a 4-1 vote by the Board of Education.

The vote was as follows:
President Martinez – Aye
Vice President Montes – Aye
Clerk O’Kelley – Aye
Member Ayala – Aye
Member Walker - No

1. Ratify the Memorandum of Understanding with the City of San Bernardino to provide one (1) part time (20 hours per week) School Resource Officer (SRO) through the San Bernardino Police Department to serve Rialto High School effective July 1, 2018 through June 30, 2021. The District will pay 100% of the 20 hours, to include salary and benefits, and overtime at 1.5 times the hourly rate, \$65,000.00 per year for a combined total of \$195,000.00 for three (3) years, to be paid from the General Fund.

Upon a motion by Clerk O'Kelley, seconded by Member Walker, Item K2 was approved by a unanimous 5-0 vote by the Board of Education.

2. Approve an agreement with Generation Ready to provide fourteen (14) days of Equity Training for a total of sixty (60) participants (Assistant Principals, Teacher Leaders) and six (6) days of Equity Training for a total of twenty-five (25) participants (Equity Council), effective August 9, 2018 through June 30, 2019, at a cost of \$60,000.00, to be paid from the General Fund.

Upon a motion by Clerk O'Kelley, seconded by Vice President Montes, Item K3 was approved by a unanimous 5-0 vote by the Board of Education.

3. Award RFP #RIANS 2018-19-005 to the following vendors: Action Sales, Arrow Restaurant, Douglas Equipment, and Yale Chase Equipment, for the purchase of Kitchen Equipment for the fiscal year 2018-2019. The costs of future items purchased from this bid will be paid from Fund 13 - Cafeteria Fund.

Upon a motion by Clerk O'Kelley, seconded by Member Walker, Item K4 was approved by a unanimous 5-0 vote by the Board of Education.

4. Reject RFP #RIANS-2018-19-004 Tortilla bid and authorize the re-bidding of the Tortilla Bid for Nutrition Services.

Upon a motion by Vice President Montes, seconded by Clerk O'Kelley, Item K5 was approved by a unanimous 5-0 vote by the Board of Education.

5. Approve terminating the agreement with Papa John's for RFP #RIANS-2018-19-003 Pizza Products.

Upon a motion by Vice President Montes, seconded by Clerk O'Kelley, Item K6 was approved by a unanimous 5-0 vote by the Board of Education.

6. Award RFP #RIANS-2018-19-003 Pizza Products to Pizza Hut for the 2018-2019 fiscal year. The costs of future items purchased from this bid will be paid from Fund 13 - Cafeteria funds.

(Ref. E 1.9)

L. **ADJOURNMENT**

Upon a motion by Student Board Member Hernandez, seconded by Clerk O'Kelley, and approved by Student Board Member Hernandez's preferential vote, and a unanimous 5-0 vote by the Board of Education, the meeting was adjourned at 8:06 p.m.

Clerk, Board of Education

Secretary, Board of Education

F GENERAL FUNCTIONS CONSENT



RIALTO UNIFIED SCHOOL DISTRICT

Students

BP 5111(a)

ADMISSION

The Board of Education encourages the enrollment and appropriate placement of all school-aged children in school. The Superintendent or designee shall inform parents/guardians of ~~students entering~~ **children seeking admission** to a District school at any grade level about admission requirements and shall assist them with enrollment procedures.

The Superintendent or designee shall announce and publicize the timeline and process for registration of students at District schools. Applications for intradistrict or interdistrict enrollment shall be subject to the timelines specified in applicable Board policies and administrative regulations.

(cf. 1112 – Media Relations)

(cf. 1113 – District and School Web Sites)

(cf. 1114 – District-Sponsored Social Media)

(cf. 5116.1 – Interdistrict Open Enrollment)

(cf. 5117 – Interdistrict Attendance)

(cf. 5118 – Open Enrollment Act Transfers)

All appropriate staff shall receive training on District admission policies and procedures, including information regarding the types of documentation that can and cannot be requested.

The District’s enrollment application shall include information about the health care options and enrollment assistance available to families within the District. The District shall not discriminate against any child for not having health care coverage and shall not use any information relating to a child’s health care coverage or his/her interest in learning about health care coverage in any manner that would harm the child or his/her family. (Education Code 49452.9)

Verification of Admission Eligibility

Before enrolling any child in a District school, ~~The~~ Superintendent or designee shall verify the ~~student~~child’s age, residency, immunization, and ~~any~~ other applicable eligibility admission-criteria specified in law, the accompanying administrative regulation, or other applicable ~~and in~~ Board policies and administrative regulations.

(cf. 5111.1 - District Residency)

(cf. 5111.12 – Residency Based on Parent/Guardian Employment)

(Ref. F 1.1)

ADMISSION (continued)

(cf. 5125 - Student Records)
(cf. 5141.3 - Health Examinations)
(cf. 5141.31 - Immunizations)
(cf. 5141.32 - Health Screening for School Entry)

The District shall not inquire into or request documentation of a student's social security number or the last four digits of the social security number of the citizenship or immigration status of the student or his/her family members. (Education Code 234.7, 49076.7)

(cf. 0410 – Nondiscrimination in District Programs and Activities)
(cf. 5145.13 – Response to Immigration Enforcement)
(cf. 5145.3 – Nondiscrimination/Harassment)

However, such information may be collected when required by state or federal law or to comply with requirements for special state or federal programs. In any such situation, the information shall be collected separately from the school enrollment process and the Superintendent or designee shall explain the limited purpose for which the information is collected. Enrollment in a District school shall not be denied on the basis of any such information of the student or his/her parents/guardians obtained by the District, or the student's or parent/guardian's refusal to provide such information to the District.

School registration information shall list all possible means of documenting a child's age for grades K-1 as authorized by Education Code 48002 or otherwise prescribed by the Board. Any alternative document allowed by the District shall be one that all persons can obtain regardless of immigration status, citizenship status, or national origin and shall not reveal information related to citizenship or immigrant status.

The Superintendent or designee shall immediately enroll ~~ensure that the enrollment of a~~ homeless student, ~~or foster child~~ youth, student who has had contact with the juvenile justice system, or a child of a military family ~~is not delayed because~~ regardless of outstanding fees or fines owed to the ~~child's~~ student's last school, lack of clothing normally required by the school, such as school uniforms, or ~~for~~ his/her inability to produce previous academic, medical, or other records normally required for enrollment. (Education Code 48645.5, 48850, 48852.7, 48853.5, 49701; 42 USC 11432)

(cf. 6173 – Education for Homeless Children)
(cf. 6173.1 – Education for Foster Youth)
(cf. 6173.2 – Education of Children of Military Families)
(cf. 6173.3 – Education for Juvenile Court School Students)

ADMISSION (continued)

~~In addition, no child shall be denied enrollment in a District school solely on the basis of his/her arrest, adjudication by a juvenile court, formal or informal supervision by a probation officer, detention in a juvenile facility, enrollment in a juvenile court school, or other contact with the juvenile justice system. — (Education Code 48645.5)~~

~~(cf. 5119 — Students Expelled from Other Districts)~~

~~When enrolling in any District school, including a school in their attendance area, children whose parents/guardians reside within District boundaries shall be subject to the timelines established by the Board for open enrollment. Children whose parents/guardians do not reside within the District or who are not otherwise eligible for enrollment in the District may apply for interdistrict attendance in accordance with the timelines specified in applicable Board policies and administrative regulations.~~

~~(cf. 5116.1 — Intradistrict Open Enrollment)~~

~~(cf. 5117 — Interdistrict Attendance)~~

~~(cf. 5118 — Open Enrollment Act Transfers)~~

~~The District's enrollment application shall include information about the health care options and enrollment assistance available to families within the District. The District shall not discriminate against any child for not having health care coverage and shall not use any information relating to a child's health care coverage or his/her interest in learning about health care coverage in any manner that would harm the child or his/her family. — (Education Code 49452.9)~~

~~(cf. 0410 — Nondiscrimination in District Programs and Activities)~~

*Legal Reference:*EDUCATION CODE**234.7 Student protections relating to immigration and citizenship status**

46300 Computation of average daily attendance, inclusion of kindergarten and transitional kindergarten

46600 Agreements for admission of pupils desiring interdistrict attendance

48000 Minimum age of admission (kindergarten)

48002 Evidence of minimum age required to enter kindergarten or first grade

48010 Minimum age of admission (first grade)

48011 Admission from kindergarten or other school; minimum age

48050-48053 Nonresidents

48200 Children between ages of 6 and 18 years (compulsory full-time education)

48350-48361 Open Enrollment Act

Legal Reference continued: (see next page)

(Ref. F 1.3)

ADMISSION (continued)*Legal Reference continued:*

48645.5 *Enrollment of former juvenile court school students*
 48850-48859 *Educational placement of foster youth*
 49076 *Access to records by persons without written consent or under judicial order*
 49076.7 *Student records; data privacy; social security numbers*
 49408 *Information of use in emergencies*
 49452.9 *Health care coverage options and enrollment assistance*
 49700-497034 *Education of children of military families*
HEALTH AND SAFETY CODE
 120325-120380 *Education and child care facility immunization requirements*
 121475-121520 *Tuberculosis test for pupils*
CODE OF REGULATIONS, TITLE 5
 200 *Promotion from kindergarten to first grade*
 201 *Admission to high school*
CODE OF REGULATIONS, TITLE 17
 6000-6075 *School attendance immunization requirements*
UNITED STATES CODE, TITLE 42
 11431-11435 *McKinney Homeless Assistance Act*
COURT DECISIONS
Plyler v. Doe, 457 U.S. 202 (1982)

*Management Resources:*CSBA PUBLICATIONS

Legal Guidance on Providing All Children Equal Access to Education, Regardless of Immigration Status, February 2017

CALIFORNIA OFFICE OF THE ATTORNEY GENERAL PUBLICATIONS

Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Immigration Issues, April 2018

U.S. DEPARTMENT OF JUSTICE CIVIL RIGHTS DIVISION AND U.S. DEPARTMENT OF EDUCATION, OFFICE OF CIVIL RIGHTS JOINT PUBLICATIONS

Dear Colleague Letter: School Enrollment Procedures, May 68, 2014

Fact Sheet: Information on the Rights of All Children to Enroll in School, May 8, 2014

Information on the Rights of All Children to Enroll in School: Questions and Answers for States, School Districts and Parents, May 8, 2014

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Health Care Coverage and Enrollment Assistance: <http://www.cde.ca.gov/ls/he/hc>

California Office of the Attorney General: <http://oag-ca.gov>

U.S. Department of Education, Office for Civil Rights: <http://www2.ed.gov/about/offices/list/ocr>

U.S. Department of Justice: <https://www.justice.gov>

Policy
 adopted: August 25, 1999
 revised: March 28, 2012
 revised: August 12, 2015
 revised:

RIALTO UNIFIED SCHOOL DISTRICT
 Rialto, California



RIALTO UNIFIED SCHOOL DISTRICT

Students

BP 5111.1(a)

DISTRICT RESIDENCY

The Board of Education desires to admit all students who reside within District boundaries or who fulfill the District residency requirements through other means as allowed by law. The Superintendent or designee shall develop procedures to facilitate the receipt and verification of students' proof of residency.

(cf. 5116 – School Attendance Boundaries)

The Superintendent or designee shall annually notify parents/guardians of all existing attendance options available in the District, including, but not limited to, all options for meeting residency requirements for school attendance. (Education Code 48980)

(cf. 5116.1 – Intradistrict Open Enrollment)

(cf. 5117 – Interdistrict Attendance)

(cf. 5145.6 – Parental Notifications)

The Superintendent or designee shall require parents/guardians to provide documentation of the student's residency upon admission to a district school. A copy of the document or written statement offered as verification of residency shall be maintained in the student's mandatory permanent record. (5 CCR 432)

(cf. 5111 – Admission)

(cf. 5125 – Student Records)

When establishing students' residency for enrollment purposes, the Superintendent or designee shall not inquire into the citizenship or immigration status of students or their family members.

(cf. 5145.13 – Response to Immigration Enforcement)

A student's enrollment may be denied when the submitted documentation is insufficient to establish district residency. In any such case, the Superintendent or designee shall notify the parent/guardian in writing, including specific reasons for the denial.

DISTRICT RESIDENCY

Investigation of Residency

When the Superintendent or designee reasonably believes that a student's parent/guardian has provided false or unreliable evidence of residency, he/she may make reasonable efforts to determine that the student meets District residency requirements. An investigation may be initiated when the Superintendent or designee is able to identify specific, articulable facts supporting the belief that the parent/guardian has provided false or unreliable evidence of residency. (Education Code 48204.1, 48204.2)

The Superintendent or designee may assign a trained District employee to conduct the investigation. The investigation may include the examination of records, including public records, and/or interviews of persons who may have knowledge of the student's residency.

If necessary, the Superintendent or designee may employ the services of a private investigator to conduct the investigation. Before hiring a private investigator, the Superintendent or designee shall make other reasonable efforts to determine whether the student resides in the District. (Education Code 48204.2)

The investigation shall not include the surreptitious collection of photographic or videographic images of persons or places subject to the investigation. However, the use of technology is not prohibited if done in open and public view. (Education Code 48204.2)

Any employee or contractor engaged in the investigation shall truthfully identify himself/herself as an investigator to individuals contacted or interviewed during the course of the investigation (Education Code 48204.2)

Appeal of Enrollment Denial

If the Superintendent or designee, upon investigation, determines that a student does not meet district residency requirements and denies the student's enrollment in the District, he/she shall provide the student's parent/guardian an opportunity to appeal that determination. (Education Code 48204.2)

The Superintendent or designee shall send the student's parent/guardian written notice specifying the basis for the District's determination. This notice shall also inform the parent/guardian that he/she may, within 10 school days, appeal the decision and provide new evidence of residency.

DISTRICT RESIDENCY

The burden shall be on the parent/guardian to show why the District's determination to deny enrollment should be overruled. (Education Code 48204.2)

A student who is currently enrolled in the District shall be allowed to remain in attendance at his/her school pending the results of the appeal. A student who is not currently enrolled in the District shall not be permitted to attend any District school unless his/her appeal is successful.

In an appeal to the Superintendent of a determination that District residency requirements were not met, the Superintendent shall review any evidence provided by the parent/guardian or obtained during the District's investigation and shall make a decision within 10 school days of receipt of the parent/guardian's request for the appeal. The Superintendent's decision shall be final.

Enrollment Not Requiring District Residency

When approved by the Board and the appropriate agency, the District may enroll students from other countries who are in the United States on an F-1 visa or are participating in an international exchange program under the sponsorship of a government-approved agency.

*(cf. 5111.2 – Nonresident Foreign Students)
(cf. 6145.6 – International Exchange)*

The District may enroll a nonresident student living in an adjoining state or foreign country in accordance with Education Code 48050-48052.

District residency is not required for enrollment in a regional occupational center or program if there are openings in the program or class. (Education Code 52317)

(cf. 6178.2 – Regional Occupational Center/Program)

Legal Reference:

*220 Prohibition of discrimination
234.7 Student protection relating to immigration and citizenship status
35160.5 Intradistrict open enrollment
35351 Assignment of students to particular schools
46600-46611 Interdistrict attendance permits
48050-48054 Nonresidents
48200-48208 Compulsory education law, especially:*

Legal Reference continued: (see next page)

(Ref. F 2.3)

DISTRICT RESIDENCY

Legal Reference continued:

48204 Residency requirements
48204.1-48204.4 Evidence of residency
48300-48317 Student attendance alternatives, school district of choice program
48350-48361 Open Enrollment Act transfers
48645.5 Former juvenile court school students, enrollment
48852.7 Education of homeless students; immediate enrollment
48853.5 Education of foster youth; immediate enrollment
48980 Notification at beginning of term
52317 Regional occupational program, admission of persons including nonresidents

FAMILY CODE

6550-6552 Caregivers

GOVERNMENT CODE

6205-6210 Confidentiality of residence for victims of domestic violence

CODE OF REGULATIONS, TITLE 5

432 Retention of student records

UNITED STATES OF CODE, TITLE 8

1229c Immigration and Nationality Act

UNITED STATES CODE, TITLE 42

11431-11435 McKinney-Vento Homeless Assistance Act

COURT DECISIONS

Katz v. Los Gatos-Saratoga Joint Union High School District, (2004) 117 Cal.App.4th 47
Plyler v. Doe, 457 U.S. 202 (1982)

Management Resources:

CSBA PUBLICATIONS

Legal Guidance on Providing All Children Equal Access to Education, Regardless of Immigration Status, February 2017

Legal Guidance Regarding International Student Exchange Placement Organizations, April 2014

CALIFORNIA ATTORNEY GENERAL'S OFFICE PUBLICATIONS

Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Immigration Issues, April 2018

U.S. DEPARTMENT OF JUSTICE CIVIL RIGHTS DIVISION AND U.S. DEPARTMENT OF EDUCATION OFFICE FOR CIVIL RIGHTS JOINT PUBLICATIONS

Dear Colleague Letter: School Enrollment Procedures, May 8, 2014

Fact Sheet: Information on the Rights of All Children to Enroll in School, May 8, 2014

Information on the Rights of All Children to Enroll in School: Questions and Answers for States, School Districts and Parents, May 8, 2014

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

California Office of the Attorney General: <http://oag.ca.gov>

California Secretary of State, Safe at Home Program: <http://www.sos.ca.gov/safeathome>

U.S. Department of Education, Office for Civil Rights: <http://www2.ed.gov/ocr>

U.S. Department of Justice: <https://www.justice.gov>

Policy
adopted:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California

(Ref. F 2.4)



RIALTO UNIFIED SCHOOL DISTRICT

Students

BP 5125(a)

STUDENT RECORDS

The Board of Education recognizes the importance of keeping accurate, comprehensive student records as required by law. ~~The Superintendent or designee shall ensure that the District's administrative regulation and school site procedures for maintaining the confidentiality of student records shall be consistent with state and federal law.~~ The Superintendent or designee shall establish **administrative regulations for Board approval** governing the identification, **collection, retention, description,** and security of student records. These regulations shall ensure rights of authorized persons to have timely access to student records ~~and shall protect the students and their families from invasion of privacy~~ **while maintaining the confidentiality of student records consistent with state and federal law.**

(cf. 3580 – District Records)

(cf. 4040 – Employee Use of Technology)

(cf. 5125.1 – Release of Directory Information)

(cf. 5125.3 – Challenging Student Records)

The Superintendent or designee shall designate a certificated employee to serve as custodian of records with responsibility for student records at the District level. At each school, the principal or a certificated ~~employee designee~~ **shall be designated as** custodian of records for students enrolled at that school. The custodian of records shall be responsible for implementing Board policy and administrative regulation regarding student records. (5 CCR 431)

All appropriate personnel shall receive training regarding District policies and procedures for gathering and handling sensitive student information.

(cf. 4131/4231/4331 – Staff Development)

The District shall not collect or solicit social security numbers or the last four digits of social security numbers of students or their parents/guardians, unless otherwise required to do so by state or federal law. (Education Code 49076.7)

No information or documents regarding the citizenship or immigration status of students or their family members shall be collected, except as required by state or federal law or as required to administer a state or federally supported educational program. The Superintendent or designee shall not disclose student records to a

(Ref. F 3.1)

STUDENT RECORDS

person, agency, or organization for immigration enforcement purposes without parental consent, a court order, or judicial subpoena. If a District employee receives such a request, he/she shall immediately report the request to the Superintendent. The Superintendent shall report the request to the Board in a timely manner that ensures the confidentiality and privacy of any potentially identifying information. (Education Code 234.7)

(cf. 5145.13 – Response to Immigration Enforcement)

The Superintendent or designee shall not compile a list, registry, or database based on students' national origin, ethnicity, or religious belief, practice, or affiliation, nor shall he/she disclose student information to federal government authorities for the purpose of compiling such a list, registry, or database for purposes of immigration enforcement. Such information may only be compiled or exchanged with other local, state, or federal agencies if the information is aggregated and is not personally identifiable. (Government Code 8310.3)

Contract for Digital Storage, Management, and Retrieval of Student Records

The Superintendent or designee may enter into a contract with a third party for the digital storage, management, and retrieval of student records and/or to authorize a third party provider of digital software to access, store, and use student records, provided that the contract meets the requirements of Education Code 49073.1 and other applicable state and federal laws.

(cf. 3312 – Contracts)

Legal Reference:

EDUCATION CODE

234.7 Student protections relating to immigration and citizenship status

17604 Contracts

48201 Student records for transfer students who have been suspended/expelled

48853.3 Foster youth; placement, immunizations

48902 Notification of law enforcement of specified violation

48904-48904.3 Withholding grades, diplomas, or transcripts

48918 Rules governing expulsion procedures

48980 Parental notifications

48985 Notices in parent/guardian's primary language

49060-49079 Student records

49091.14 Parental review of curriculum

51747 Independent study programs

56041.5 Rights of students with disabilities

Legal Reference continued: (see next page)

(Ref. F 3.2)

STUDENT RECORDS

Legal Reference continued:

- 56050 Surrogate parents
- 56055 Foster parents
- 69432.9 Cal Grant program; notification of grade point average
- BUSINESS AND PROFESSIONS CODE
- 22580-22582 Digital privacy
- 225804-22585 Student Online Personal Information Protection Act
- 22586-22587 Early Learning Personal Information Protection Act
- CODE OF CIVIL PROCEDURE
- 1985.3 Subpoena duces tecum
- FAMILY CODE
- 3025 Parental access to records
- 6552 Care giver's authorization affidavit
- GOVERNMENT CODE
- 6252-6260 Inspection of public records
- HEALTH AND SAFETY CODE
- 120440 Immunizations; disclosure of information
- PENAL CODE
- 245 Assault with deadly weapon
- WELFARE AND INSTITUTIONS CODE
- 681 Truancy petitions
- 701 Juvenile court law
- 16010 Health and education records of a minor
- CODE OF REGULATIONS, TITLE 5
- 430-438 Individual pupil records
- 16020-16027 Destruction of records of school districts
- UNITED STATES CODE, TITLE 20
- 1232g Family Educational Rights and Privacy Act
- 123h Protection of Pupil Rights Amendment
- UNITED STATES CODE, TITLE 26
- 152 Definition of dependent child
- UNITED STATES CODE, TITLE 42
- 11434A McKinney-Vento Homeless Assistance Act; definitions
- CODE OF FEDERAL REGULATIONS, TITLE 16
- Part 312 Children's Online Privacy Protection Rule
- CODE OF FEDERAL REGULATIONS, TITLE 34
- 99.1-99.67 Family Educational Rights and Privacy
- 300.501 Opportunity to examine records for parents of student with disability

Management Resources: (see next page)

(Ref. F 3.3)

STUDENT RECORDS

Management Resources:

CSBA PUBLICATIONS

Legal Guidance on Providing All Children Equal Access to Education, Regardless of Immigration Status, February 2017

CALIFORNIA OFFICE OF THE ATTORNEY GENERAL, PUBLICATIONS

Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California’s K-12 Schools in Responding to Immigration Issues, April 2018

FEDERAL REGISTER

Final Rule and Analysis of Comments and Changes, Family Educational Rights and Privacy, December 9, 2008, Vol. 73, No. 237, pages 74806-74855

NATIONAL SCHOOL BOARDS ASSOCIATION PUBLICATIONS

Data in the Cloud: A Legal and Policy Guide for School Boards on Student Data Privacy in the Cloud Computing Era, April 2014

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

IDEA and FERPA Confidentiality Provisions, 2014

Joint Guidance on the Application of the Family Education Rights and Privacy Act (FERPA) and the Health Insurance Portability and Accountability Act of 1996 (HIPAA) to Student Health Records, November 2008

Balancing Student Privacy and School Safety: A Guide to the Family Education Rights and Privacy Act for Elementary and Secondary Schools, October 2007

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

National School Boards Association: <http://www.nsba.org>

U.S. Dept. of Education, Family Policy Compliance Office:

<http://www.ed.gov/policy/gen/guid/fpco/index.html>

Policy
adopted: August 25, 1999
revised: February 10, 2010
revised: June 17, 2015
revised:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California



RIALTO UNIFIED SCHOOL DISTRICT

Board Bylaws

BB 9270(a)

CONFLICT OF INTEREST

The Board of Education desires to maintain the highest ethical standards and help ensure that decisions are made in the best interest of the District and the public. In accordance with law, Board members and designated employees shall disclose any conflict of interest and, as necessary, shall abstain from participating in the decision.

The Board shall adopt a resolution that specifies the terms of the District's conflict of interest code, the District's designated positions, and the disclosure categories required for each position.

Upon direction by the code reviewing body, the Board shall review the District's conflict of interest code and submit any changes to the code reviewing body. (Education Code 87306.5)

When a change in the District's conflict of interest code is necessitated due to changed circumstances, such as the creation of new designated positions, changes to the duties assigned to existing positions, amendments, or revisions, the amended code shall be submitted to the code reviewing body within 90 days. (Government Code 87306)

When reviewing and preparing the District's conflict of interest codes, the Superintendent or designee shall provide officers, employees, consultants, and members of the community adequate notice and a fair opportunity to present their views. (Government Code 87311)

Board members and designated employees shall annually file a Statement of Economic Interest /Form 700 in accordance with the disclosure categories specified in the District's conflict of interest code. A Board member who leaves office or a designated employee who leaves District employment shall, within 30 days, file a revised statement covering the period of time between the closing date of the last statement and the date of leaving office or District employment. (Government Code 87302, 87500)

A Board member or designated employee shall not make, participate in making, or in any way use or attempt to use his/her official position to influence a governmental decision in which he/she knows or has reason to know that he/she has a disqualifying conflict of interest. A conflict of interest exists if the decision will have a "reasonably foreseeable material financial effect" on one or more of the Board member's or designated employee's "economic interests," unless the effect is indistinguishable from the effect on the public generally or the Board member's or designated employee's participation is legally required. (Government Code 87100, 87101, 87103; 2 CCR 18700-18709)

(Ref. F 4.1)

CONFLICT OF INTEREST (continued)

A Board member or designated employee makes a governmental decision when, acting within the authority of his/her office or position, he/she votes on a matter, appoints a person, obligates or commits the District to any course of action, or enters into any contractual agreement on behalf of the District. (2 CCR 18702.1)

A Board member who has a disqualifying conflict of interest on an agenda item that will be heard in an open meeting of the Board shall abstain from voting on the matter. He/she may remain on the dais, but his/her presence shall not be counted towards achieving a quorum for that matter. A Board member with a disqualifying conflict of interest shall not be present during a closed session meeting of the Board when the decision is considered and shall not obtain or review a recording or any other nonpublic information regarding the issue. (2 CCR 18702.1)

Additional Requirements for Boards that Manage Public Investments

A Board member who manages public investments pursuant to Government Code 87200 and who has a financial interest in a decision shall, upon identifying a conflict or potential conflict of interest and immediately prior to the consideration of the matter, do all of the following: (Government Code 87105; 2 CCR 18702.5)

1. Publicly identify each financial interest that gives rise to the conflict or potential conflict of interest in detail sufficient to be understood by the public, except that disclosure of the exact street address of a residence is not required.
2. Recuse himself/herself from discussing and voting on the matter, or otherwise acting in violation of Government Code 87100. The Board member shall not be counted toward achieving a quorum while the item is discussed.

However, the Board member may speak on the issue during the time that the general public speaks on it and may leave the dais to speak from the same area as members of the public. He/she may listen to the public discussion of the matter with members of the public.

3. Leave the room until after the discussion, vote, and any other disposition of the matter is concluded, unless the matter has been placed on the portion of the agenda reserved for uncontested matters.

If the item is on the consent calendar, the Board member must recuse himself/herself from discussing or voting on that matter, but the Board member is not required to leave the room during consideration of the consent calendar.

CONFLICT OF INTEREST (continued)

4. If the Board's decision is made during closed session, disclose his/her interest orally during the open session preceding the closed session. This disclosure shall be limited to a declaration that his/her recusal is because of a conflict of interest pursuant to Government Code 87100. He/she shall not be present when the item is considered in closed session and shall not knowingly obtain or review a recoding or any other nonpublic information regarding the Board's decision.

Board members, employees, or District consultants shall not be financially interested in any contract made by the Board on behalf of the District, including in the development, preliminary discussions, negotiations, compromises, planning, reasoning, and specifications and solicitations for bids. If a Board member has such a financial interest, the District is barred from entering into the contract. (Government Code 1090; Klistoff v. Superior Court, (2007) 157 Cal.App. 4th 469)

A Board member shall not be considered to be financially interested in a contract if his/her interest is a "noninterest" as defined in Government Code 1091.5. One such noninterest is when a Board member's spouse/registered domestic partner has been a District employee for at least one year prior to the Board member's election or appointment. (Government Code 1091.5)

A Board member shall not be considered to be financially interested in a contract if he/she has only a "remote interest" in the contract as specified in Government Code 1091 and if the remote interest is disclosed during a Board meeting and noted in the official Board minutes. The affected Board member shall not vote or debate on the matter or attempt to influence any other Board member to enter into the contract. (Government Code 1091)

Even if there is not a prohibited conflict of interest, a Board member shall abstain from voting on personnel matters that uniquely affect his/her relatives. However, a Board member may vote on collective bargaining agreements and personnel matters that affect a class of employees to which his/her relative belongs. *Relative* means an adult who is related to the Board member by blood or affinity within the third degree, as determined by the common law, or an individual in an adoptive relationship within the third degree. (Education Code 35107)

A relationship within the third degree includes an individual's parents, grandparents, great-grandparents, children, grandchildren, great-grandchildren, brothers, sisters, aunts, uncles, nieces, nephews, and the similar family of the individual's spouse/registered domestic partner unless the individual is widowed or divorced.

CONFLICT OF INTEREST (continued)**Common Law Doctrine Against Conflict of Interest**

A Board member shall abstain from any official action in which his/her private or personal interest may conflict with his/her official duties.

1. That of an officer who is being reimbursed for his/her actual and necessary expenses incurred in the performance of an official duty
2. That of a recipient of public services generally provided by the public body or board of which he/she is a member, on the same terms and conditions as if he or she were not a member of the Board
3. That of a landlord or tenant of the contracting party if such contracting party is the federal government or any federal department or agency, this state or an adjoining state, any department or agency of this state or an adjoining state, any county or city of this state or an adjoining state, or any public corporation or special, judicial or other public district of this state or an adjoining state unless the subject matter of such contract is the property in which such officer or employee has such interest as landlord or tenant in which even his/her interest shall be deemed a remote interest within the meaning of, and subject to, the provisions of Government Code 1091
4. That of a spouse of an officer or employee of the District if his/her spouse's employment or office holding has existed for at least one year prior to his/her election or appointment
5. That of a nonsalaried member of a nonprofit corporation, provided that such interest is disclosed to the Board at the time of the first consideration of the contract, and provided further that such interest is noted in its official records
6. That of a noncompensated officer of a nonprofit, tax-exempt corporation which, as one of its primary purposes, supports the functions of the nonprofit board or to which the school Board has a legal obligation to give particular consideration, and provided further that such interest is noted in its official records
7. That of a person receiving salary, per diem, or reimbursement for expenses from a governmental entity, unless the contract directly involves the department of the government entity that employs the officer or employee, provided that such interest is disclosed to the Board at the time of consideration of the contract, and provided further that such interest is noted in its official records

CONFLICT OF INTEREST (continued)

8. That of an attorney of the contracting party or that of an owner, officer, employee, or agent of a firm which renders, or has rendered, service to the contracting party in the capacity of stockbroker, insurance agent, insurance broker, real estate agent, or real estate broker, if these individuals have not received and will not receive remuneration, consideration, or a commission as a result of the contract and if these individuals have an ownership interest of less than 10 percent in the law practice or firm, stock brokerage firm, insurance firm, or real estate firm

In addition, a Board member or employee shall not be deemed to be interested in a contract made pursuant to competitive bidding under a procedure established by law if his/her sole interest is that of an officer, director, or employee of a bank or savings and loan association with which a party to the contract has the relationship of borrower or depositor, debtor, or creditor. (Government Code 1091.5)

A Board member shall not be deemed to be financially interested in a contract if he/she has only a remote interest in the contract and if the remote interest is disclosed during a Board meeting and noted in the official Board minutes. The affected Board member shall not vote or debate on the matter or attempt to influence any other Board member to enter in the contract. Remote interests are specified in Government Code 1091(b); they include, but are not limited to, the interest of a parent in the earnings of his/her minor child. (Government Code 1091)

On a case-by-case basis and upon advice of legal counsel, a Board member with a financial interest in a contract may participate in the making of the contract if the rule of necessity or legally required participation applies pursuant to Government Code 87101 and 2 CCR 18708.

Board members shall not engage in any employment or activity or hold any office which is inconsistent with, incompatible with, in conflict with, or inimical to the Board member's duties as an officer of the District. (Government Code 1099, 1126)

Even if there is no prohibited or remote interest, a Board member shall abstain from voting on personnel matters that uniquely affect a relative of the Board member. A Board member may vote, however, on collective bargaining agreements and personnel matters that affect a class of employees to which the relative belongs. "Relative" means an adult who is related to the person by blood or affinity within the third degree, as determined by the common law, or an individual in an adoptive relationship within the third degree. (Education Code 35107)

CONFLICT OF INTEREST (continued)

A relationship within the third degree includes the individual's parents, grandparents and great-grandparents, children, grandchildren and great-grandchildren, brothers, sisters, aunts and uncles, nieces and nephews, and the similar family of the individual's spouse/registered partner unless the individual is widowed or divorced.

Disqualification for Board Members Who Manage Public Investments

A Board member who manages public investments pursuant to Government Code 87200 and who has a financial interest in a decision shall, upon identifying a conflict or potential conflict of interest and immediately prior to the consideration of the matter, do all of the following:

1. Publicly identify the financial interest that gives rise to the conflict or potential conflict of interest in detail sufficient to be understood by the public, except that disclosure of the exact street address of a residence is not required. (Government Code 87105)
2. Recuse himself/herself from discussing and voting on the matter, or otherwise acting in violation of Government Code 87100. This Board member shall not be counted toward achieving a quorum while the item is discussed. (Government Code 87105; 2 CCR 18702.5)
3. Leave the room until after the discussion, vote and any other disposition of the matter is concluded, unless the matter has been placed on the portion of the agenda reserved for uncontested matters. (Government Code 87105)

If the item is on the consent calendar, the Board member must recuse himself/herself from discussing or voting on that matter, but the Board member is not required to leave the room during the consent calendar. (2 CCR 18702.5)

(cf. 3430 - Investing)

The Board member may speak on the issue during the time that the general public speaks on the issue. The Board member shall recuse himself/herself from voting on the matter and leave the dais to speak from the same area as members of the public. He/she may listen to the public discussion of the matter with members of the public. (Government Code 87105; 2 CCR 18702.5)

CONFLICT OF INTEREST (continued)

If the Board's decision is made during closed session, the public identification may be made orally during the open session before the Board goes into closed session and shall be limited to a declaration that his/her recusal is because of a conflict of interest pursuant to Government Code 87100. The Board member shall not be present when the decision is considered in closed session or knowingly obtain or review a recording or any other non-public information regarding the Board's action. (2 CCR 18702.5)

Gifts

Board members and designated employees may accept gifts only under the conditions and limitations specified in Government Code 89503 and 2 CCR 18730.

The limitations on gifts do not apply to wedding gifts and gifts exchanged between individuals on birthdays, holidays, and other similar occasions, provided that the gifts exchanged are not substantially disproportionate in value. (Government Code 89503)

Gifts of travel and related lodging and subsistence shall be subject to the current gift limitation except as described in Government Code 89506.

A gift of travel does not include travel provided by the District for Board members and designated employees. (Government Code 89506)

Honoraria

Board members and designated employees shall not accept any honorarium, which is defined as any payment made in consideration for any speech given, article published, or attendance at any public or private gathering, in accordance with law. (Government Code 89501, 89502)

The term *honorarium* does not include: (Government Code 89501)

1. Earned income for personal services customarily provided in connection with a bona fide business, trade, or profession unless the sole or predominant activity of the business, trade, or profession is making speeches
2. Any honorarium which is not used and, within 30 days after receipt, is either returned to the donor or delivered to the District for donation into the general fund without being claimed as a deduction from income for tax purposes

CONFLICT OF INTEREST (continued)

Appendix A: Defines Disclosure Categories

Appendix B: Identifies Designated Positions in the District

Appendix A - Disclosure Categories

Category 1 - Designated positions must report:

1. Interests in real property that are located in whole or in part (1) within the boundaries of the District, (2) within two miles of the boundaries of the District, or (3) within two miles of any land owned by the District, including leasehold, beneficial or ownership interest or option to acquire such interest in real property.
2. Investments and business positions (i.e., director, officer, partner, trustee, employee, or holds any position of management) in business entities or income from sources which engage in the acquisition or disposal of real property within the District.
3. Investments and business positions (i.e., director, officer, partner, trustee, employee, or holds any position of management) in business entities or income from sources which: (1) are contractors or subcontractors engaged in the performance of work or services of the type utilized by the District, or (2) which manufacture, sell, or provide supplies, materials, books, machinery, services, or equipment of the type used by the District.

Category 2 - Designated position must report investments and business positions in business entities and income from sources that manufacture, sell, or provide supplies, materials, books, machinery, services, or equipment of the type used by the employee's department or the District. For the purposes of this category, a principal's department is his/her entire school.

Appendix B - Designated Positions

The persons holding positions listed in this Appendix are designated employees. It has been determined that the persons occupying the positions listed below make or participate in the making of decisions that may foreseeably have a material effect on financial interests of the District. Designated positions must disclose investments, business positions, and interests in real property held on, and income received during the previous 12 months as defined in Appendix A categories 1-2, and will file the Form 700, Statement of Economic Interests.

CONFLICT OF INTEREST (continued)

Position Title, Categories:

Member, Board of Education 1, 2
Superintendent 1, 2
Academic Agent: Liberal Arts and Literacy Intervention 1, 2
Academic Agent: Math/Science, College and Career Pathways 1, 2
Agent: Child Welfare and Attendance 1, 2
Agent: Induction/Teacher Support 1, 2
Agent: Special Programs 1, 2
Associate Superintendent 1, 2
~~Alternative Education/Adult Education/ROP/CTE, Director 1, 2~~
Agent: Alternative Education 1, 2
Assistant Principal 1, 2
Autism Specialist, Special Education 1, 2
Behavior Program Manager 1, 2
Behavior Specialist 1, 2
Central Kitchen Production Manager 1, 2
Central Kitchen Supervisor 1, 2
Chief Technology Officer 1, 2
~~Communications Services Director 1, 2~~
Agent: Communications/Media Services 1, 2
Consultant* 1, 2
Coordinator, EL Programs 1, 2
Coordinator, Information Systems 1, 2
Coordinator: STEM and Related College/Career Pathways and Adult Education
Custodial Supervisor 1, 2
District Math Lead 1, 2
Early Education Administrator 1, 2
~~Early Education Director 1, 2~~
Agent: Early Education 1, 2
Education Specialist BTSA Induction Support 1, 2
Educational Safety/Security Chief 1, 2
EL Coordinator 1, 2
~~EL Programs Director 1, 2~~
Agent: English Learners 1, 2
~~Facilities Planning Director 1, 2~~
Agent: Facilities Planning 1, 2
~~Fiscal Services Senior Director 1, 2~~
Fiscal Services Supervisor 1, 2
Grounds Supervisor 1, 2
Health Services Coordinator 1, 2

CONFLICT OF INTEREST (continued)

Instructional Specialist 1, 2
 Lead Academic Agent: Liberal Arts and Literacy/Intervention 1, 2
 Lead Academic Agent: Math/Science and College/Career Pathways 1, 2
 Lead Academic Technology Agent 1, 2
 Lead Custodian 1, 2
Lead Fiscal Services Agent 1, 2
 Lead Innovation Agent 1, 2
 Lead Personnel Agent 1, 2
Lead Risk Management and Transportation Agent
 Lead Special Services Agent 1, 2
 Lead Strategic Agent: Strategics, Congruence & Social Justice 1, 2
 Lead Student Services Agent 1, 2
 Maintenance Foreman 1, 2
~~Maintenance and Operations Director 1, 2~~
Agent: Maintenance and Operations 1, 2
 Maintenance Supervisor 1, 2
 Network Services Manager 1, 2
~~Nutrition Services Assistant Director 1, 2~~
Assistant Agent: Nutrition Services
~~Nutrition Services Director 1, 2~~
Agent: Nutrition Services 1, 2
 Nutrition Services Production Manager 1, 2
 Nutrition Services Supervisor 1, 2
Occupational Therapist 1, 2
 Orthopedic Impairment Specialist, Special Education 1, 2
 PBIS Coordinator 1, 2
~~Personnel Services Senior Director 1, 2~~
 Principal 1, 2
 Program Specialist, Special Education 1, 2
~~Purchasing Director 1, 2~~
Agent: Purchasing 1, 2
 Psychologist 1, 2
 Registration Center Supervisor 1, 2
~~Risk Management and Transportation Senior Director 1, 2~~
Social Worker/Emotional Health Therapist 1, 2
 Special Education Coordinator 1, 2
 Supervisor 1, 2
 Transportation/Garage Manager 1, 2
 Transportation Supervisor 1, 2
Therapeutic Behavioral Strategist 1, 2
 Warehouse Supervisor 1, 2

CONFLICT OF INTEREST (continued)

*Consultant shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code when it is determine that the temporary consultant will have significant influence on District financial matters. When notified by the Filing Officer, the consultant will have 30 calendar days to provide a completed Form 700, Statement of Economic Interests to the District.

A consultant is an individual who, pursuant to a contract with the District, makes a governmental decision whether to: (2 CCR [18701](#))

1. Approve a rate, rule, or regulation
2. Adopt or enforce a law
3. Issue, deny, suspend or revoke a permit, license, application, certificate, approval, order, or similar authorization or entitlement
4. Authorize the District to enter into, modify, or renew a contract that requires District approval
5. Grant District approval to a contract or contract specifications which require District approval and in which the District is a party
6. Grant District approval to a plan, design, report, study, or similar item
7. Adopt or grant District approval of District Policies, standards, or guidelines

A consultant is also an individual who, pursuant to a contract with the District, serves in a staff capacity with the District and in that capacity participates in making a governmental decision as defined in 2 CCR 18702.2, or performs the same or substantially all the same duties for the District that would otherwise be performed by an individual holding a position specified in the District's Conflict of Interest Code. (2 CCR 18701)

*Legal Reference:*EDUCATION CODE*1006 Qualifications for holding office**35107 School district employees**35230-35240 Corrupt practices**35233 Prohibitions applicable to members of governing boards**41000-41003 Moneys received by school districts*FAMILY CODE*297.5 Rights, protections, and benefits of registered domestic partners*GOVERNMENT CODE

(Ref. F 4.11)

CONFLICT OF INTEREST (continued)

Legal Reference continued:

1090-1099 *Prohibitions applicable to specified officers*

1125-1129 *Incompatible activities*

81000-91014 *Political Reform Act of 1974, especially:*

82011 *Code reviewing body*

87100-87103.6 *General prohibitions*

87200-87210 *Disclosure*

87300-87313 *Conflict of interest code*

87500 *Statements of economic interests*

89501-89503 *Honoraria and gifts*

91000-91014 *Enforcement*

PENAL CODE

85-88 *Bribes*

CODE OF REGULATIONS, TITLE 2

18110-18997 *Regulations of the Fair Political Practices Commission, especially:*

18702.5 *Public identification of a conflict of interest for Section 87200 filers*

COURT DECISIONS

Klistoff v. Superior Court, (2007) 157 Cal.App.4th 469

Thorpe v. Long Beach Community College District, (2000) 83 Cal.App.4th. 655

Kunec v. Brea Redevelopment Agency, (1997) 55 Cal.App.4th 511

ATTORNEY GENERAL OPINIONS

92 *Ops. Cal. Atty. Gen.* 26 (2009)

92 *Ops. Cal. Atty. Gen.* 19 (2009)

89 *Ops. Cal. Atty. Gen.* 217 (2006)

86 *Ops. Cal. Atty. Gen.* 138(2003)

85 *Ops. Cal. Atty. Gen.* 60 (2002)

82 *Ops. Cal. Atty. Gen.* 83 (1999)

81 *Ops. Cal. Atty. Gen.* 327 (1998)

80 *Ops. Cal. Atty. Gen.* 320 (1997)

69 *Ops. Cal. Atty. Gen.* 255 (1986)

68 *Ops. Cal. Atty. Gen.* 171 (1985)

65 *Ops. Cal. Atty. Gen.* 606 (1982)

63 *Ops. Cal. Atty. Gen.* 868 (1980)

Management Resources: (see next page)

CONFLICT OF INTEREST (continued)

Management Resources:

CSBA PUBLICATIONS

Conflict of Interest: Overview of Key Issues for Governing Board Members, Fact Sheet, July 2010

FAIR POLITICAL PRACTICES COMMISSION PUBLICATIONS

Can I Vote? A Basic Overview of Public Officials' Obligations Under the Conflict-of-Interest Rules, 2005

INSTITUTE FOR LOCAL GOVERNMENT PUBLICATIONS

Understanding the Basics of Public Service Ethics: Personal Financial Gain Laws, 2009

Understanding the Basics of Public Service Ethics: Transparency Laws, 2009

WEB SITES

CSBA: <http://www.csba.org>

Fair Political Practices Commission: <http://www.fppc.ca.gov>

Institute of Local Government: <http://www.ca-ilg.org>

Policy
adopted: May 12, 1999
revised: October 5, 2016
revised: March 7, 2018
revised: June 26, 2018
revised:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California

(Ref. F 4.13)

G INSTRUCTION CONSENT



TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **HISPANIC ASSOCIATION OF COLLEGES AND UNIVERSITIES (HACU) 31ST ANNUAL CONFERENCE**

Background: The Rialto Unified School District's Strategic Plan and Local Control Accountability Plan identify specific goals to increase parent engagement. Education Services requests authorization to send four (4) parents to attend the *Hispanic Association of Colleges and Universities (HACU) Annual Conference*. Parents who have attended HACU share information with DELAC and their school site committees, increase their participation in district level committees and make informed recommendations to the Parent Center.

Rationale: The non-profit, HACU, founded in 1986, represents over 450 colleges and universities in the United States, Puerto Rico, Latin America and Spain. HACU's Annual Conference provides a unique forum for the sharing of information and ideas on the best and most promising educational practices and exemplary programs for Hispanics. HACU Annual Conference attendees will learn about:

- Successful, effective, and exemplary program initiatives of HACU member institutions.
- Partnerships and strategic alliances for collaboration between HACU member institutions and public-and private-sector organizations.
- Graduate education opportunities for Hispanic students.
- Policy issues affecting the education opportunities of Hispanics, including HACU's legislative agenda.
- Promoting Hispanic participation in scholarships, fellowships, internships and other related programs funded by private and government organizations.
- Creating Hispanic-Serving Institution (HSI) and Hispanic awareness and readiness to participate in foundation-supported programs.

Recommendation: Approve four (4) parents/guardians from RUSD to attend the *Hispanic Association of Colleges and Universities (HACU) 31st Annual Conference*, in Atlanta, Georgia, October 6, 2018 through October 8, 2018.

Fiscal Impact: Travel, lodging, meals (not included with registration) and registration costs of \$7,352.00 - Title I Funds

Submitted by: Marina Madrid, Ed.D. and Jasmin Valenzuela
Reviewed by: Kelly Bruce



Rialto Unified School District

Board Date: August 22, 2018

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: **DONATIONS**

<u>Name of Donors</u>	<u>Location/Description</u>	<u>Amount</u>
<u>MONETARY DONATIONS</u>		
American Legion Post Canteen/General Account	Educational Safety/Security/ Annual Safety Fair	\$ 300.00
Robert Allen Romo Post No 422 American Legion Post Account	Educational Safety/Security/ Annual Safety Fair	\$ 200.00
Patio West Deli	Educational Safety/Security/ Annual Safety Fair	\$ 50.00

NON-MONETARY DONATIONS

None

It is recommended that the Board of Education accept the listed donations from The American Legion Post Canteen/General Account, Robert Allen Romo Post No. 422 American Legion Post Account, and Patio West Deli, and request that a letter of appreciation be sent to the donors.

District Summary	
Monetary Donations – August 22, 2018	\$ 550.00
Donations – Fiscal Year-To-Date	\$5,910.00

Submitted and Reviewed by: Mohammad Z. Islam

(Ref. H 2.1)



Rialto Unified School District

Board Date: August 22, 2018

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **AGREEMENT WITH SAN BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS FOR EARLY CHILDHOOD POSITIVE BEHAVIORAL INTERVENTION AND SUPPORT (EC-PBIS) TRAININGS**

Background: Prior to this request, the Board of Education approved Positive Behavioral Interventions and Supports (PBIS) Agreements with the San Bernardino County Superintendent of Schools for elementary, middle, and high schools.

Rationale: This Agreement will have PBIS start in preschool for continuity between preschool, transitional kindergarten, and kindergarten. The preschool teachers including the SDC preschool teachers will receive PBIS Side-By-Side Training a total of eleven (11) days: Tier One Team Training (Year 1) four (4) full days, Tier Two Team Training (Year 2) four (4) full days, and Tier Three Team Training (Year 3) three (3) full days. There will also be Side-By-Side Leadership Training four (4) full days: Tier 1 two (2) days and Tier 2 two (2) days. Regional Technical Support is also included.

Recommendation: Approve an agreement with the San Bernardino County Superintendent of Schools for EC-PBIS trainings from August 23, 2018 through June 30, 2021.

Fiscal Impact: Total cost not-to-exceed \$15,000.00, to be paid over two (2) fiscal years from Fund 12, Child Development Fund.

Submitted by: Pat Krizek, Ed.D.
Reviewed by: Kelly Bruce

(Ref. H 3.1)



Rialto Unified School District

Board Date: August 22, 2018

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **AMENDMENT NO. 1 TO AGREEMENT WITH JOHN R. BYERLY, INC. FOR KUCERA MIDDLE SCHOOL GYM HVAC REPLACEMENT PROJECT**

Background: On January 24, 2018, the Board of Education approved an agreement with John R. Byerly, Inc. as the engineering firm to provide material tests, structural tests, and special inspection services during the construction of the proposed Kucera Middle School Gym HVAC Replacement Project for a not-to-exceed amount of \$1,665.00. The term of the agreement was from January 25, 2018 to December 31, 2018.

Rationale: Consultant's original fee estimate for field welding inspection was for eight (8) hours based on bid documents; however, due to field required changes to the structural details after opening up the existing roof structure, consultant is required to provide thirty (30) additional hours of welding inspection. Based on the foregoing, an increase of the inspection fee by \$1,905.00 is needed. This project is now complete.

Recommendation: Approve Amendment No. 1 to the Agreement with John R. Byerly, Inc. for additional inspection services during the construction of Kucera Middle School Gym HVAC Replacement Project.

Fiscal Impact: Total cost not-to-exceed \$3,570.00, to be paid from Fund 40 - Special Reserve Fund.

Submitted by: Iris Chu
Reviewed by: Mohammad Z. Islam

(Ref. H 4.1)



Rialto Unified School District

Board Date: August 22, 2018

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: **AFFILIATION AGREEMENT WITH RIVERSIDE COUNTY SUPERINTENDENT OF SCHOOLS**

Background: The Riverside County Superintendent of Schools, Office of Education, is operating under the California Commission on Teacher Credentialing approved IMPACT IE Education Specialist District Intern Program as a satellite under the authority of the Tulare County Office of Education to increase the number of credentialed special education teachers in the Inland Empire.

Rationale: Due to the shortage of credentialed special education teachers, Personnel Services requests authorization to enter into a partnership with the Riverside County Superintendent of Schools, to provide fieldwork, education and training for Special Education District Intern Teachers.

Recommendation: Ratify the Affiliation Agreement with Riverside County Superintendent of Schools to help increase the number of viable special education teachers while completing the District Intern credential within two (2) years of starting the program, effective July 1, 2018 through June 30, 2020, at no cost to the District.

Fiscal Impact: No fiscal impact.

Submitted by: Rhea McIver Gibbs and Rhonda Kramer
Reviewed by: Mohammad Z. Islam

(Ref. H 5.1)



Rialto Unified School District

Board Date: August 22, 2018

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: **AFFILIATION AGREEMENT WITH CLAREMONT GRADUATE UNIVERSITY**

Background: The California Commission on Teacher Credentialing requires teacher candidates that are enrolled in a college/university program to complete student teaching/intern fieldwork before the university student can receive their preliminary credential.

Rationale: Personnel Services requests the Board of Education to ratify an agreement with Claremont Graduate University to provide fieldwork, education and training for university student/intern teachers. University students enrolled in the programs at Claremont Graduate University will gain experience with mentors from Rialto Unified School District in their specialized fields in the process of completing their credential requirements.

Recommendation: Ratify Affiliation Agreement with Claremont Graduate University to assist current and future educators in completing state requirements for credentialing from August 1, 2018 through July 31, 2021.

Fiscal Impact: No fiscal impact.

Submitted by: Rhonda Kramer and Rhea McIver-Gibbs
Reviewed by: Mohammad Z. Islam

(Ref. H 6.1)



Rialto Unified School District

Board Date: August 22, 2018

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: **AFFILIATION AGREEMENT WITH CALIFORNIA BAPTIST UNIVERSITY**

Background: The California Commission on Teacher Credentialing requires teacher/psychology/counselor candidates that are enrolled in a college/university program to complete student teaching/intern/fieldwork before the university student can receive their preliminary credential.

Rationale: Personnel Services requests the Board of Education to ratify an agreement with California Baptist University to provide fieldwork, education and training for university student/intern teachers, and psychology/counseling students. University students enrolled in the programs at California Baptist University will gain experience with mentors from Rialto Unified School District in their specialized fields in the process of completing their credential requirements.

Recommendation: Ratify Affiliation Agreement with California Baptist University to assist current and future educators in completing state requirements for credentialing from August 1, 2018 through June 30, 2020.

Fiscal Impact: No fiscal impact.

Submitted by: Rhonda Kramer and Rhea McIver-Gibbs
Reviewed by: Mohammad Z. Islam

(Ref. H 7.1)



Rialto Unified School District

Board Date: August 22, 2018

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: **AFFILIATION AGREEMENT WITH CALIFORNIA STATE UNIVERSITY,
SAN BERNARDINO**

Background: The California Commission on Teacher Credentialing requires teacher/psychology/counselor candidates that are enrolled in a college/university program to complete student teaching/intern/fieldwork before the university student can receive their preliminary credential.

Rationale: Personnel Services requests the Board of Education ratify an agreement with California State University, San Bernardino, to provide fieldwork, education and training for university student/intern teachers, and psychology/counseling students. University students enrolled in the programs at California State University, San Bernardino, will gain experience with mentors from Rialto Unified School District in their specialized fields in the process of completing their credential requirements.

Recommendation: Ratify Affiliation Agreement with California State University, San Bernardino to assist current and future educators in completing state requirements for credentialing from August 1, 2018 through July 31, 2020.

Fiscal Impact: No fiscal impact.

Submitted by: Rhonda Kramer and Rhea McIver-Gibbs
Reviewed by: Mohammad Z. Islam

(Ref. H 8.1)



Rialto Unified School District

Board Date: August 22, 2018

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: **AFFILIATION AGREEMENT WITH CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA**

Background: The California Commission on Teacher Credentialing requires teacher candidates that are enrolled in a college/university program to complete student teaching fieldwork before the university student can receive their preliminary credential.

Rationale: Personnel Services requests the Board of Education to ratify an agreement with California State Polytechnic University, Pomona to provide fieldwork, education and training for university student teachers. University students enrolled in the programs at California State Polytechnic University, Pomona will gain experience with mentors from Rialto Unified School District in their specialized fields in the process of completing their credential requirements.

Recommendation: Ratify Affiliation Agreements with California State Polytechnic University, Pomona to assist current and future educators in completing state requirements for credentialing from August 1, 2018 through June 30, 2020.

Fiscal Impact: No fiscal impact.

Submitted by: Rhonda Kramer and Rhea McIver-Gibbs
Reviewed by: Mohammad Z. Islam

(Ref. H 9.1)



Rialto Unified School District

Board Date: August 22, 2018

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **AGREEMENT WITH EDUCATIONAL ACHIEVEMENT SERVICES (EAS), INC., FOR THE FAMILY LEADERSHIP INSTITUTE (FLI) PROGRAM**

Background: The Family Leadership Institute (FLI) is a multi-faceted educational program focused on providing families with the knowledge, tools and inspiration to help their first and second generation children succeed in school and in life.

Rationale: The FLI primary objective is to teach parents and caregivers the art and skill of family leadership in support of academic achievement and life success.

Recommendation: Ratify an agreement with Educational Achievement Services (EAS), Inc., for the Family Leadership Institute (FLI) program to provide a two (2) year district license effective August 1, 2018 through July 31, 2020. EAS, Inc. applied special pricing for Rialto USD, allowing a district license rather than require an individual license agreement (\$5,000.00) per school to allow for current use of the program and curriculum, and allow for future growth.

Fiscal Impact: \$15,000.00 – Title I Funds

Submitted by: Carol Mehochko
Reviewed by: Kelly Bruce

(Ref. H 10.1)



Rialto Unified School District

Board Date: August 22, 2018

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed. D., Superintendent

ITEM: **AGREEMENT WITH FRANKLIN COVEY "LEADER IN ME"**

Background: Dollahan Elementary School has been a Leader In Me school for the past four (4) years. Each year requires a new membership agreement to continue to access "The Leader In Me Online" protected site of Franklin Covey, receive a limited license to use certain Franklin Covey Intellectual Property and receive onsite coaching and access to continued professional development. Membership agreements are yearly and the current agreement expired May 30, 2018.

Rationale: As Dollahan Elementary School begin the 5th year as a Leader In Me school they look forward to continuing the growth they have experienced in years past. The focus of the "Leader In Me"/7 Habits is to increase the results in English Language Arts and Math through leadership skills that allow the students to set goals and monitor their progress. Transformational professional development is provided to create and plan ways to make leadership development a part of the everyday experience allowing students to participate in decision-making in regards to their learning. Through the Leader In Me program and incorporating PBIS throughout, they will continue to improve the school climate. This agreement will identify the support/services available to Dollahan Elementary School through this membership.

Recommendation: Ratify an agreement with Franklin Covey to provide coaching support for the continued implementation of The Leader In Me at Dollahan Elementary School from May 31, 2018 through May 30, 2019.

Fiscal Impact: \$7,500.00 – Title I Funds

Submitted by: Daniel Husbands
Reviewed by: Kelly Bruce

(Ref. H 11.1)



Rialto Unified School District

Board Date: August 22, 2018

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: **AGREEMENT WITH CALIFORNIA STATE UNIVERSITY SAN BERNARDINO (CSUSB)**

Background: CSUSB will provide college tutors for K-5th grade students for a maximum of twenty (20) hours a week to assist students in the areas of reading and math.

Rationale: Part of the district strategic plan is to ensure every student excels at the highest level, and to ensure every student will achieve success in his/her chosen endeavors. This service provided by CSUSB include: tutoring individual students and small groups of students to reinforce math and reading, prepare and assist in the preparation of a variety of instructional materials and learning aids, and assist in maintaining an orderly, attractive and positive learning environment.

Recommendation: Approve the agreement with CSUSB Federal Work-Study Program to provide college tutors for Morgan Elementary School, effective September 14, 2018 through June 30, 2019.

Fiscal Impact: \$2,250.00 – Title I Funds

Submitted by: Alex Vara
Reviewed by: Kelly Bruce

(Ref. H 12.1)



Rialto Unified School District

Board Date: August 22, 2018

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **CARL D. PERKINS CAREER & TECHNICAL EDUCATION IMPROVEMENT ACT OF 2006**

Background: The Carl D. Perkins Career and Technical Education Improvement Act of 2006 was signed into law on August 12, 2006. It authorizes federal funding assistance to secondary and post secondary Career Technical Education (CTE) programs. Congress expects local agencies to better utilize Perkins IV funds to support specific improvements in CTE in the areas of:

- Accountability and program improvement in all areas
- Increased coordination with CTE system
- Stronger academic and career technical integration
- Increased alignment of secondary and post secondary education
- Links to business and industry

Rationale: Rialto Unified School District's Perkins allocation for the 2018-2019 school year is \$253,505.00. Some specific outcomes from the local CTE Plan on which the District will focus in 2018-2019 are:

- Focus on improving student attainment of CTE foundation standards with emphasis in technical writing, common core standards and career readiness by providing targeted staff development.
- Provide for revision/update of the course outlines to align to the CTE foundation standards and common core standards.
- Update and replace equipment to meet industry standards in Building Trades & Construction, Engineering & Design, Child Development, Hospitality, Information Technology, Manufacturing and Marketing at all secondary sites.
- Market Career Technical Education programs.
- Support of Career Technical Student Organizations.
- Provide support for CTE
- Support for Linked Learning Pathways with CTE emphasis

Recommendation: Approve the Carl D. Perkins Career & Technical Education Improvement Act of 2006 allocated at \$253,505.00 for career technical program improvements during the 2018-2019 school year.

Fiscal Impact: No fiscal impact.

Submitted by: Edward D'Souza, Ph.D.
Reviewed by: Kelly Bruce

(Ref. H 13.2)



Rialto Unified School District

Board Date: August 22, 2018

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: **INLAND EMPIRE RESOURCE CONSERVATION DISTRICT GRANT**

Background: In July of 2018, Brian Montez applied for and was awarded a grant from the Inland Empire Resource Conservation District (IERCD). This grant will be used to develop a “Tellus Garden” project on .75 acres of the south east side of the Rialto High School campus. The grant is available annually and this year’s funds would support phase 1 of a multi-year project that aims to develop an outdoor learning laboratory that will support instruction of the Next Generation Science Standards and the California Environmental Principles and Concepts.

Rationale: The “Tellus Garden” will immerse students in rich environmental and agricultural innovation. Students will explore various STEM and civics topics such as: sustainable gardening for food security, GIS, and renewable energy technology. The “garden” will be open to the larger school community and all departments to bring exposure to the interactions between human and natural systems and urban agriculture.

Recommendation: Accept the grant from the Inland Empire Resource Conservation District (IERCD) in the amount of \$14,000.00 (\$10,000.00 for supplies and \$4,000.00 for consultant fees) to pay for the first phase of development of the “Tellus Garden” at Rialto High School.

Fiscal Impact: No fiscal impact.

Submitted by: Edward D’Souza, Ph.D.
Reviewed by: Kelly Bruce

(Ref. H 14.1)



Rialto Unified School District

Board Date: August 22, 2018

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: **AGREEMENT WITH THE CORE COLLABORATIVE**

Background: Prior to this request, the Rialto Unified School District contracted with another consultant to provide instructional support for several other elementary schools. However, given the need at Myers Elementary School to provide a focus on PLC's and mathematics, The Core Collaborative proved to be a better fit for Myers Elementary School. Its approach with Impact Teams for data analysis, student work and outcomes, and collaboration are some of the components that the site educational leader sees as an area of need and one that can be addressed through The Core Collaborative.

Rationale: The Core Collaborative's primary objective is strengthening systems to be more grounded, connected, focused and authentic. The aim of The Core Collaborative is to produce holistic results in ways that raise the collective standard through Model Teams (Impact Teams). The Model Teams approach uses practice and implementation to build expertise, and teams then become the model for other teams in their schools. Impact Teams operationalize seven (7) influences that are proven to have the highest effect on student learning: Collective Efficacy, Assessment Capable Learners, Success Criteria, Formative Evaluation, Classroom Discussion, Teacher Clarity, and Feedback.

Recommendation: Approve an agreement with The Core Collaborative to provide professional development at Myers Elementary School, effective August 23, 2018 through June 30, 2019.

Fiscal Impact: \$10,150.00 – Site Title I Funds

Submitted by: Alberto Camarena
Reviewed by: Kelly Bruce

(Ref. H 15.1)



Rialto Unified School District

Board Date: August 22, 2018

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: **AGREEMENT WITH THE CORE COLLABORATIVE**

Background: Prior to this request, the Rialto Unified School District contracted with another consultant to provide instructional support for several other elementary schools. However, given the need at Bemis Elementary School to provide a focus on PLC's and Mathematics, The Core Collaborative proved to be a better fit for Bemis Elementary School. Its approach with Impact Teams for data analysis, review of student work and outcomes, and collaboration are some of the components that the site educational leader sees as an area of need and one that can be addressed through The Core Collaborative.

Rationale: The Core Collaborative's primary objective is strengthening systems to be more grounded, connected, focused and authentic. The aim of The Core Collaborative is to produce holistic results in ways that raise the collective standard through Model Teams (Impact Teams.) The Model Teams Approach uses practice and implementation to build expertise, and teams then become the model for other teams in their schools. Impact Teams operationalize seven influences that are proven to have the highest effect on student learning: Collective Efficacy, Assessment Capable Learners, Success Criteria, Formative Evaluation, Classroom Discussion, Teacher Clarity, and Feedback.

Recommendation: Approve an agreement with The Core Collaborative to provide professional development at Bemis Elementary School, effective August 23, 2018 through June 30, 2019.

Fiscal Impact: \$10,150.00 - Site Title I Funds

Submitted by: Danielle Osonduagwuike
Reviewed by: Kelly Bruce

(Ref. H 16.1)



Rialto Unified School District

Board Date: August 22, 2018

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **AGREEMENT WITH THE CORE COLLABORATIVE**

Background: Prior to this request, the Rialto Unified School District contracted with another consultant to provide instructional support for several other elementary schools. However, given the need at Henry Elementary School to provide a focus on PLC's and Mathematics, The Core Collaborative proved to be a better fit for Henry Elementary VAPA School. Its approach with Impact Teams for data analysis, student work and outcomes, and collaboration are some of the components that the site educational leader sees as an area of need and one that can be addressed through The Core Collaborative.

Rationale: The Core Collaborative's primary objective is strengthening systems to be more grounded, connected, focused and authentic. The aim of The Core Collaborative is to produce holistic results in ways that raise the collective standard through Model Teams (Impact Teams.) The Model Teams Approach uses practice and implementation to build expertise, and teams then become the model for other teams in their schools. Impact Teams operationalize seven influences that are proven to have the highest effect on student learning: Collective Efficacy, Assessment Capable Learners, Success Criteria, Formative Evaluation, Classroom Discussion, Teacher Clarity, and Feedback.

Recommendation: Approve an agreement with The Core Collaborative to provide professional development at Henry Elementary School, effective August 23, 2018 through June 30, 2019.

Fiscal Impact: \$10,150.00 – Site Title | Funds

Submitted by: Mitzi Moreland, Ed.D.
Reviewed by: Kelly Bruce

(Ref. H 17.1)



Rialto Unified School District

Board Date: August 22, 2018

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **AGREEMENT WITH PARENT INSTITUTE FOR QUALITY EDUCATION (PIQE) TRAINING**

Background: Prior to this request, the Board of Education approved Carter High School to participate in the Parent Institute for Quality Education (PIQE) during the 2017-2018 school year.

Rationale: The training is designed to develop skills and techniques which will enable parents to address the educational needs of their school-aged children. The Parent Institute for Quality Education will also recruit parents by phone, provide a needs assessment session, a series of weekly training sessions for parents culminating in a graduation ceremony with certificates given to parents who attend four (4) sessions or more. The 2017-2018 program graduated 97 parents in the spring and 91 parents in the winter.

Recommendation: Approve an agreement with the Parent Institute for Quality Education (PIQE) training for a minimum of sixty (60) parent participants at Carter High School effective September 1, 2018 through November 16, 2018.

Fiscal Impact: \$14,000.00 – Site Title I Funds. Each additional parent (up to 140 parents) will cost \$100.00 for a total cost not-to-exceed \$28,000.00

Submitted by: Patricia Chavez, Ed.D.
Reviewed by: Kelly Bruce

(Ref. H 18.1)



Rialto Unified School District

Board Date: August 22, 2018

TO: Board of Education
FROM: Cuahtémoc Avila, Ed. D., Superintendent
ITEM: **AGREEMENT WITH RACHEL'S CHALLENGE**

Background: Rachel's Challenge programs provide a sustainable, evidence-based framework for positive climate and culture in our schools. Fully implemented, partner schools achieve statistically significant gains in community engagement, faculty/student relationships, leadership potential, and school climate; along with reductions in bullying, alcohol, tobacco and other drug use.

Rationale: Rachel's Challenge will help drive our PBIS implementation as we teach students how to meet our schoolwide expectations by providing their signature "Kindness and Compassion" curriculum and through professional development. Our students will benefit from live assemblies which will introduce them to how to "start a chain reaction" of kindness. The Garcia community will be supported by a live parent/community event where they will also be introduced to the Rachel's Challenge elementary program and told how they can engage in this important work of teaching children how to be kind and compassionate individuals.

Recommendation: Approve an agreement with Rachel's Challenge for live events at Garcia Elementary School on September 10, 2018, and access to both print and online materials for the 2018-2019 school year.

Fiscal Impact: \$6,500.00 – Site Title I Fund

Submitted by: Ramona Rodriguez
Reviewed by: Kelly Bruce

(Ref. H 19.1)

I FACILITIES PLANNING CONSENT



Rialto Unified School District

Board Date: August 22, 2018

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: **NOTICE OF COMPLETION FOR LOS ANGELES ENGINEERING, INC.**

Background: Representatives from the Construction Manager Neff Construction, Inc., Dougherty & Dougherty Architects, LLP, Facilities Planning and Maintenance & Operations Departments completed the final walk-through of the work completed by Los Angeles Engineering, Inc. for all work required in connection with the Eisenhower High School Stadium Reconstruction, Category No. 26 – Track and Field Project, BID #16-17-005.

Rationale: The Notice of Completion, when filed with the County Recorder, will begin a thirty-five (35) day period for Stop Notice filing after which our final payment to the contractor may be released.

Recommendation: Accept the work completed before August 6, 2018, by Los Angeles Engineering, Inc. for all work required in connection with the Eisenhower High School Stadium Reconstruction, Category No. 26 – Track and Field Project, and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder.

Fiscal Impact: No fiscal impact.

Submitted by: Iris Chu
Reviewed by: Mohammad Z. Islam

(Ref. I 1.1)



Rialto Unified School District

Board Date: August 22, 2018

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: **NOTICE OF COMPLETION FOR UNIVERSAL ASPHALT CO., INC.**

Background: Representatives from the Facilities Planning, Maintenance & Operations Department and the Engineer of Record completed the final walk-through of the work completed by Universal Asphalt Co., Inc. for all work required in connection with Southwest Parking Lot Upgrade at Eisenhower High School Project, BID #17-18-011.

Rationale: The Notice of Completion, when filed with the County Recorder, will begin a thirty-five (35) day period for Stop Notice filing after which our final payment to the contractor may be released.

Recommendation: Accept the work completed before August 6, 2018, by Universal Asphalt Co., Inc. for all work required in connection with the Southwest Parking Lot Upgrade at Eisenhower High School Project, and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder.

Fiscal Impact: No fiscal impact.

Submitted by: Iris Chu
Reviewed by: Mohammad Z. Islam

(Ref. I 2.1)



Rialto Unified School District

Board Date: August 22, 2018

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: **NOTICE OF COMPLETION FOR PACIFIC CONTRACTORS GROUP, INC.**

Background: Representatives from the Maintenance & Operations Department completed the final walk-through of the work completed by Pacific Contractors Group, Inc. for all work required in connection with the Exterior Painting Project at Rialto High School, Bid #17-18-010.

Rationale: The Notice of Completion, when filed with the County Recorder, will begin a thirty-five (35) day period for Stop Notice filing after which our final payment to the contractor may be released.

Recommendation: Accept the work completed before August 10, 2018, by Pacific Contractors Group, Inc. for all work required in connection with the Exterior Painting Project at Rialto High School, and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder.

Fiscal Impact: No fiscal impact.

Submitted by: Les Alexander
Reviewed by: Mohammad Z. Islam

(Ref. I 3.1)

J PERSONNEL SERVICES CONSENT



Rialto Unified School District

Board Date: August 22, 2018

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: **CLASSIFIED EXEMPT – PERSONNEL REPORT #1199**

BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.

CHILD DEVELOPMENT APPRENTICE

Alcaraz, Michelle	Morris Preschool	08/02/2018	\$11.00 per hour
Cardenas, Nancy	Dollahan Preschool	08/02/2018	\$11.00 per hour
Salgado, Elizabeth	Garcia Preschool	08/02/2018	\$11.00 per hour

SUBSTITUTE CHILD DEVELOPMENT APPRENTICE

Ursuy, Gabrielle	Early Education	08/02/2018	\$11.00 per hour
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CROSSING GUARDS

Chavez, Isabel	Crossing Guard Educational Safety/Security	08/06/2018	\$11.00 per hour
Gaeta, Elizabeth	Crossing Guard Educational Safety/Security	08/06/2018	\$11.00 per hour
Guerra, Teresa Maria	Crossing Guard Educational Safety/Security	08/06/2018	\$11.00 per hour
Martin, Francisco Gonzales	Crossing Guard Educational Safety/Security	08/06/2018	\$11.00 per hour
Rodriguez, Yessenia	Crossing Guard Educational Safety/Security	08/06/2018	\$11.00 per hour

NOON DUTY AIDE

Flores, Trinity	Boyd Elementary School	08/13/2018	\$11.00 per hour (3.25 hours, 202 days)
Mora, Griselda	Preston Elementary School	08/06/2018	\$11.00 per hour (1.5 hours, 202 days)

Submitted and Reviewed by: Rhea McIver Gibbs and Rhonda Kramer

(Ref. J 1.1)



Rialto Unified School District

Board Date: August 22, 2018

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: **CLASSIFIED EXEMPT – PERSONNEL REPORT #1199**

BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.

CHILD DEVELOPMENT APPRENTICE

Alcaraz, Michelle	Morris Preschool	08/02/2018	\$11.00 per hour
Cardenas, Nancy	Dollahan Preschool	08/02/2018	\$11.00 per hour
Salgado, Elizabeth	Garcia Preschool	08/02/2018	\$11.00 per hour

SUBSTITUTE CHILD DEVELOPMENT APPRENTICE

Ursuy, Gabrielle	Early Education	08/02/2018	\$11.00 per hour
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CROSSING GUARDS

Chavez, Isabel	Crossing Guard Educational Safety/Security	08/06/2018	\$11.00 per hour
Gaeta, Elizabeth	Crossing Guard Educational Safety/Security	08/06/2018	\$11.00 per hour
Guerra, Teresa Maria	Crossing Guard Educational Safety/Security	08/06/2018	\$11.00 per hour
Martin, Francisco Gonzales	Crossing Guard Educational Safety/Security	08/06/2018	\$11.00 per hour
Rodriguez, Yessenia	Crossing Guard Educational Safety/Security	08/06/2018	\$11.00 per hour

NOON DUTY AIDE

Flores, Trinity	Boyd Elementary School	08/13/2018	\$11.00 per hour (3.25 hours, 202 days)
Mora, Griselda	Preston Elementary School	08/06/2018	\$11.00 per hour (1.5 hours, 202 days)

Submitted and Reviewed by: Rhea McIver Gibbs and Rhonda Kramer

(Ref. J 1.1)



Rialto Unified School District

Board Date: August 22, 2018

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: CLASSIFIED EMPLOYEES – PERSONNEL REPORT #1199

EMPLOYMENT

Bustamante, Hillary (Repl. A. Gullo)	Instructional Assistant II – SE (RSP/SDC) Rialto High School	08/02/2018	26-1	\$15.96 per hour (3 hours, 203 days)
Campbell, Denise M. (Repl. E. Morse)	Account Clerk II Frisbie Middle School	08/06/2018	36-1	\$20.52 per hour (8 hours, 227 days)
Castrejon, Irene (Repl. D. Adling)	Athletic Trainer Rialto High School	08/23/2018	42-1	\$23.85 per hour (7 hours, 237 days)
Ingalls, Sarah	Categorical Project Clerk Bemis Elementary School	08/23/2018	32-1	\$18.56 per hour (6 hours, 227 days)
Macias Parra, Karen (Repl. T. Aguilar)	Instructional Assistant II – SE (RSP/SDC) Rialto High School	08/02/2018	26-1	\$15.96 per hour (3 hours, 203 days)
Medina, Teresa (Repl. M. Montano)	Instructional Assistant II – SE (RSP/SDC) Carter High School	08/02/2018	26-1	\$15.96 per hour (3 hours, 203 days)
Montano, Diamond	Categorical Project Clerk Myers Elementary School	08/23/2018	32-1	\$18.56 per hour (6 hours, 227 days)
Quinones, Geraldine (Repl. E. Lore)	Instructional Assistant II – SE (RSP/SDC) Eisenhower High School	08/02/2018	26-1	\$15.96 per hour (3 hours, 203 days)
Toledo, Johnathan (Repl. D. Howard)	Custodian I** Kolb Middle School	08/20/2018	33-1	\$19.03 per hour (8 hours, 12 months)

RESIGNATIONS

Floriano, Cynthia	Instructional Assistant II – SE (RSP/SDC) Bemis Elementary School	08/31/2018
Garcia, Joseph	Instructional Assistant II – SE (RSP/SDC) Trapp Elementary School	08/17/2018

(Ref. J 2.1)

RESIGNATION - continued

Guevara, Genesis	Instructional Assistant II – SE (RSP/SDC) Eisenhower High School	08/01/2018
King, Michael	Instructional Assistant II – SE (RSP/SDC) Carter High School	08/14/2018
McFarland, Rocio	Instructional Assistant II – SE (RSP/SDC) Fitzgerald Elementary School	08/03/2018
Mendoza de Juarez, Norma	Nutrition Service Worker I Rialto High School	08/01/2018
Rumbles, Tanisha	Instructional Assistant II – SE (RSP/SDC) Fitzgerald Elementary School	08/01/2018
Simpson, Triniece	Instructional Assistant II – SE (RSP/SDC) Rialto High School	08/01/2018
Urena, Jessica	Instructional Assistant II – SE (RSP/SDC) Kucera Middle School	08/01/2018
Vargas, Jovan	Instructional Assistant II – SE (RSP/SDC) Eisenhower High School	08/01/2018

RETIREMENT

Alvarez, Veronica	Secretary I Psychological Services	09/05/2018
Blackwell, Tony	Custodian I Rialto High School	07/27/2018

REINSTATEMENT TO FORMER POSITION

Anderson, Navil (Repl. R. Ramirez)	To: Child Development Instructional Assistant Preston Preschool	08/02/2018	To: 26-3	\$17.64 per hour (3.5 hours, 203 days)
	From: Child Development Instructional Assistant Morgan Preschool		From: 26-3	\$17.64 per hour (3.5 hours, 203 days))

SUSTITUTES

Anguiano, Carmen	Health Clerk	08/08/2018	\$18.11 per hour
Bullocks, Breanna	Nutrition Service Worker I	08/13/2018	\$13.39 per hour
Carzoli, Matthew	Custodian I	08/09/2018	\$18.56 per hour

(Ref. J 2.2)

SUSTITUTES - continued

Cazarez Vicuna, Estefania	Clerk Typist I	08/16/2018	\$17.22 per hour
Leiva, Marlon	Custodian I	08/09/2018	\$18.56 per hour
Nessi, Ryan	Nutrition Service Worker I	08/13/2018	\$13.39 per hour
Palacios Sanchez, Dalila	Nutrition Service Worker I	08/13/2018	\$13.39 per hour
Palacios, Raymond	Custodian I	08/09/2018	\$18.56 per hour
Razo Dominguez, Nyssa Marie	Health Clerk	08/14/2018	\$18.11 per hour
Sarinana, Maria	Health Aide	08/08/2018	\$15.57 per hour
Serrao Leiva, Erica	Health Clerk	08/13/2018	\$18.11 per hour
Velasco, Josephine R.	Bus Driver	08/14/2018	\$19.51 per hour

VOLUNTARY INCREASE IN WORK HOURS

Aguilar, Susana	To: Instructional Assistant III – SE (SED/MH/AUTISM) Kucera Middle School	08/06/2018	To: 29-4	\$19.97 per hour (3.5 hours, 203 days)
	From: Instructional Assistant III – SE (SED/MH/AUTISM) Kucera Middle School		From: 29-4	\$19.97 per hour (3.25 hours, 203 days)
Jones, Selma	To: Instructional Assistant II – SE (RSP/SDC) Trapp Elementary School	08/14/2018	To: 26-5	\$19.46 per hour (3.75 hours, 203 days)
	From: Instructional Assistant II – SE (RSP/SDC) Trapp Elementary School		From: 26-5	\$19.46 per hour (3 hours, 203 days)
Reynoso, Suzanne	To: Instructional Assistant II – SE (RSP/SDC) Trapp Elementary School	08/14/2018	To: 26-3	\$17.64 per hour (3.75 hours, 203 days)
	From: Instructional Assistant II – SE (RSP/SDC) Trapp Elementary School		From: 26-3	\$17.64 per hour (3 hours, 203 days)

CERTIFICATION OF ELIGIBILITY LIST – A.C/Heating Vent. Technician

Eligible: 08/23/2018
Expires: 02/23/2019

CERTIFICATION OF ELIGIBILITY LIST – Athletic Trainer

Eligible: 08/23/2018
Expires: 02/23/2019

CERTIFICATION OF ELIGIBILITY LIST – Electronics II (B)

Eligible: 08/23/2018
Expires: 02/23/2019

CERTIFICATION OF ELIGIBILITY LIST – Grounds Maintenance Worker I

Eligible: 08/23/2018
Expires: 02/23/2019

CERTIFICATION OF ELIGIBILITY LIST – Maintenance Worker III - Carpenter

Eligible: 08/23/2018

Expires: 02/23/2019

**Position reflects the equivalent to a one-Range increase for night differential

Submitted and Reviewed by: Rhea McIver Gibbs and Rhonda Kramer
(Ref. J 2.4)



Rialto Unified School District

Board Date: August 22, 2018

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **CERTIFICATED EMPLOYEES – PERSONNEL REPORT # 1199**

BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.

SUBSTITUTES (To be used as needed at the appropriate rate per day, effective August 23, 2018, unless earlier day is indicated)

Baeza-Cervantes, Kevin	08/13/2018
Cuevas, David	08/23/2018
Gonzalez, Laura D.	08/06/2018
Hale, Leigh	08/06/2018
Medina, Liliana	08/06/2018
Thompson, Marvin	08/14/2018

RE-EMPLOYMENT

Greenwood, Tiffany	Secondary Teacher	08/02/2018	I-6	\$61,704.00 (184 days)
Starling, LaPetra	Special Education Teacher	08/16/2018	III-4	\$63,897.00 (184 days)

EMPLOYMENT

Abdullah, Hajirah	Elementary Teacher	08/07/2018	III-1	\$58,167.00 (184 days)
Barden, Coryna	Elementary Teacher	08/13/2018	II-1	\$55,398.00 (184 days)
Berch, Anna	Elementary Teacher	08/08/2018	I-1	\$52,760.00 (184 days)
Chiek, Tessa	Elementary Teacher	08/02/2018	III-1	\$58,167.00 (184 days)
Erving-Marshall, Tatiana	Elementary Teacher	08/03/2018	I-1	\$52,760.00 (184 days)
Espinoza-Alvarado, Karlia	Elementary Teacher	08/02/2018	I-1	\$52,760.00 (184 days)
Esquivel, Nichole	Elementary Teacher	08/02/2018	II-1	\$55,398.00 (184 days)
Fantozzi, Mario	Secondary Teacher	08/02/2018	I-1	\$52,760.00 (184 days)
Figueroa, Regina	Elementary Teacher	08/03/2018	I-1	\$52,760.00 (184 days)
Harnitchek, Cara	Secondary Teacher	08/13/2018	I-1	\$52,760.00 (184 days)
Iriafe, Oseni	Secondary Teacher	08/07/2018	I-1	\$52,760.00 (184 days)
Kung, Sandy	Elementary Teacher	08/06/2018	II-1	\$55,398.00 (184 days)
Leanos-Ortega, Mirella	Elementary Teacher	08/02/2018	I-1	\$52,760.00 (184 days)
Lockett, Mackenzie	Elementary Teacher	08/06/2018	I-1	\$52,760.00 (184 days)
Martinez-Gonzalez, Virginia	Secondary Teacher	08/07/2018	II-1	\$55,398.00 (184 days)
Mitschka, Margaret	Special Education Teacher	08/06/2018	I-1	\$52,760.00 (184 days)
Nguyen, Khoi	Secondary Teacher	08/03/2018	I-1	\$52,760.00 (184 days)
Ortiz, Nadeen	Elementary Teacher	08/02/2018	I-1	\$52,760.00 (184 days)
Oceguera, Yahaira	Secondary Teacher	08/02/2018	I-1	\$52,760.00 (184 days)
Samson, Nadine	Elementary Teacher	08/09/2018	I-1	\$52,760.00 (184 days)
Saucedo, Rogelio	Secondary Teacher	08/03/2018	I-1	\$52,760.00 (184 days)

EMPLOYMENT - continued

Villicana, Brenna	Special Education Teacher	08/02/2018	I-1	\$52,760.00 (184 days)
Woodard, Kristina	Elementary Teacher	08/07/2018	III-1	\$58,167.00 (184 days)

RESIGNATION

Mac Millan, Stephanie	Special Education Teacher	08/16/2018
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RETIREMENTS

Fitzhugh, Flora	Secondary Teacher	12/14/2018
Johnson, Jacqueline	Secondary Teacher	06/01/2018

APPROVED LEAVE OF ABSENCE WITHOUT PAY

Patino, Tania	Special Education Teacher	09/08/2018 – 05/31/2019
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EXTRA DUTY COMPENSATION (Nurse to provide services for immunization clinics mandated by California Law AB 354 during the 2018/2019 school year, at the hourly rate of \$43.73, not to exceed 20 hours and to be charged to Health Services)

Gutierrez, Cecilia

EXTRA DUTY COMPENSATION (Nurses to provide CPR and First Aid training during the 2018/2019 school year, at the hourly rate of \$43.73, not to exceed 50 hours and to be charged to Health Services)

Brazil, Jacqueline	Elssman, Tamara	Rafferty-Hull, Kerry
Carnes, Pamela	Gutierrez, Cecilia	Theroith, Leslie
Flores, Claudia	Herman, Marilyn	

HOME AND HOSPITAL TEACHER (To be used during the 2018/2019 school year, as needed, at the regular hourly rate of \$43.73)

Kellmer, Randall	Miner, Linda	Digiorgio-Schultz, Saralee
Jaramillo, Mary	Nessi, Lori	Stubblefield, Jeneen

EXTRA DUTY COMPENSATION (Teacher at Dollahan Elementary School to provide ELA Enrichment while serving in the capacity of Yearbook Adviser and assist with the development of the 2018-2019 school yearbook, August 2018 through December 2018, at the hourly rate of \$43.73, not to exceed 15 hours and to be charged to Step-up)

Kreider, Noelle

EXTRA DUTY COMPENSATION (Ratify teachers at Rialto High School who provided an educational 4-day summer boot camp in July 2018 to prepare students for AP courses for the 2018/2019 school year, at the hourly rate of \$43.73, not to exceed 96 hours total and to be charged to General Fund)

Casarrubias, Liliana	Kimmons, Patrick	Pechinko, Suzan
Montry, Mindy	Knight, Hannah	Rubio, Diana

EXTRA DUTY COMPENSATION (Teacher at Rialto High School to help with school digital signage and school loop for the first semester, July 2018 through December 2018, at the hourly rate of \$43.73, not to exceed 30 hours and to be charged to General Fund)

Robert, Kevin

EXTRA DUTY COMPENSATION (Additional class assignment at 1/6 of their daily rate or \$43.73, whichever is greater, for the fall semester of the 2018/2019 school year, and to be charged to General Fund)

Jehue Middle School

Dean, Laura	ASB		08/02/2018
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EXTRA DUTY COMPENSATION

Frisbie Middle School

Barbee, Rebecca	Drama	2018/2019 (1/2 Share)	\$858.50
Burchett, Michael	Drama	2018/2019 (1/2 Share)	\$858.50
Centeno, Ana	Activities Advisor	2018/2019	\$2,891.00
Davies-Aiyeloja, Adeola	Yearbook	2018/2019	\$1,175.00
Henderson, Francesca	Band	2018/2019	\$2,259.00
Henderson, Francesca	Chorus	2018/2019	\$1,717.00

Jehue Middle School

Dean, Laura	Activities Advisor	2018/2019	\$2,891.00
Lane, Steven	Yearbook	2018/2019	\$1,175.00
Macias, Daniel	AVID Coordinator	2018/2019	\$1,807.00
Martindale, Jessica	Cheerleader/Drill Team/Dance	2018/2019	\$1,717.00
Ott, Ed	Academic Coaching	2018/2019	\$2,530.00
Robinson, Teresa	Drama	2018/2019	\$1,717.00
Robinson, Teresa	PBIS Coach	2018/2019	\$1,129.00

Rialto High School

Ansermet, Julien	Academic Decathlon	2018/2019	\$3,343.00
Conner, Rachel	Head Counselor	2018/2019	\$2,485.00
Cordaro, Anne	PBIS Coach	2018/2019	\$1,129.00
Gilbreth, Kevin	Athletic Director	2018/2019	\$4,518.00
Hartey, Shane	Assistant ROTC Drill Team	2018/2019	\$2,259.00
Ireland, David	Drama	2018/2019	\$3,343.00
Kimmons, Patrick	AVID Coordinator	2018/2019	\$1,807.00
Kuklovsky, Shannon	Band and Drill Team	2018/2019	\$6,777.00
Maya, Laurette	Mock Trial	2018/2019	\$3,343.00
Murray, Timothy	ROTC Drill Team	2018/2019	\$3,162.00
Rodriguez, Cassandra	Journalism	2018/2019	\$2,259.00
Rodriguez, Steven	Choir	2018/2019	\$3,343.00
Streff, Kristy	Student Activities	2018/2019	\$4,518.00
Thompson, Jennifer	Yearbook	2018/2019	\$2,530.00
Thompson, Mikal	MESA	2018/2019	\$3,343.00

EXTRA DUTY COMPENSATION (Department Chairpersons for the 2018/2019 school year)

Jehue Middle School

Burelle, Anne	Science	38 Sections (1/2 Share)	\$1,129.50
Carlson, Tamara	Science	38 Sections (1/2 Share)	\$1,129.50
Dahl, John	Math	31 Sections (1/2 Share)	\$1,129.50
Gayton, Mariana	Social Studies	31 Sections (1/2 Share)	\$1,129.50
Holland, Troy	Math	31 Sections (1/2 Share)	\$1,129.50
Lane, Steven	English	33 Sections	\$2,259.00
Magdaleno, Renee	Special Education	18 Sections	\$1,807.00
Robinson, Teresa	Social Studies	31 Sections (1/2 Share)	\$1,129.50
Rodriguez, Eric	Physical Education	33 Sections	\$2,259.00
Schrier, Edward	VAPA	15 Sections	\$1,807.00

EXTRA DUTY COMPENSATION (Department Chairpersons for the 2018/2019 school year)

Carter High School

Allen-Hardesty, Shawna	Physical Education	29 Sections (1/2 Share)	\$1,129.50
Cervantes, Bunnie	CTE	35 Sections	\$2,259.00
De La Torre, Evelia	Physical Education	29 Sections (1/2 Share)	\$1,129.50
Harris Dawson, Natasha	Social Science	57 Sections	\$3,162.00
Marsh, Anita	Math	85 Sections	\$4,066.00
Miller, Rus	VAPA	39 Sections (1/2 Share)	\$1,129.50
Othon, Michael	Science	60 Sections	\$3,162.00
Ramirez, Rosa	Foreign Language	46 Sections	\$3,162.00
Ramos, Kimberly	VAPA	39 Sections (1/2 Share)	\$1,129.50
Walsh, Curt	Special Education	35 Sections	\$2,259.00
Wilson, Nicki	English/Language Arts	92 Sections	\$4,066.00

Rialto High School

Ansermet, Julien	Science	70 Sections (1/2 Share)	\$2,033.00
Cantrell, Joye	CTE/ROP/Naval	49 Sections	\$3,162.00
Casarrubias, Liliana	Social Science	62 Sections	\$3,162.00
Cordaro, Anne	Physical Education/Health	31 Sections	\$2,259.00
Figueroa, Yanira	Foreign Language	44 Sections	\$2,259.00
Gardner, Rachel	English/Language Arts	92 Sections (1/2 Share)	\$2,033.00
Hoover, Carol	Special Education	42 Sections (1/2 Share)	\$1,129.50
Maya, Laurette	Special Education	42 Sections (1/2 Share)	\$1,129.50
Merino, Linda	Math	92 Sections (1/2 Share)	\$2,033.00
Mount, Deborah	VAPA	35 Sections	\$2,259.00
Samuel, Kimberly	Math	92 Sections (1/2 Share)	\$2,033.00
Spears, Kristen	English/Language Arts	92 Sections (1/2 Share)	\$2,033.00
Valero, Guadalupe	Science	70 Sections (1/2 Share)	\$2,033.00

K DISCUSSION/ACTION ITEMS



Rialto Unified School District

Board Date: August 22, 2018

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **AGREEMENT WITH COLLEGE BOARD ASSESSMENTS**

Background: Rialto Unified School District has provided universal testing for the College Board assessments as part of the Local Control Accountability Plan. For the most recent Board approved LCAP for years 2017-2020, universal College Board testing is listed as action item 1f.

Rationale: The College Board contract is for the administration of the PSAT 8/9 assessment for all 8th grade students at Frisbie Middle School, Jehue Middle School, Kolb Middle School, Kucera Middle School and Rialto Middle School. The PSAT 8/9 measures skills students need to be able to track for success as they transition to high school. It provides insight into students' academic progress and also equips educators with tools they can use to make informed decisions in the classroom and is the first step on the College Board's College Readiness Pathway.

The College Board contract is also for the administration of the PSAT/NMSQT for all 10th grade students assessments at Carter High School, Eisenhower High School, Milor High School, Rialto High School and Zupanic High School. The assessment consists of an integrated series of assessments that includes standardized tests which provide first-hand practice for the SAT. The PSAT/NMSQT, as the second step on the College Board's College Readiness Pathway, also provides students with an opportunity to enter scholarship programs and gain access to college and career planning.

The College Board contract also includes The SAT School Day for all 11th grade students at Carter High School, Eisenhower High School, Milor High School, Rialto High School and Zupanic High School. The SAT School Day is administered during the regular school day, enabling more students to be supported to gain college access, including college application fee waivers and access to valuable information from colleges and non-profit scholarship organizations.

When combined, the PSAT 8/9, PSAT/NMSQT and the SAT School Day measure the progression of skills and help school and districts make targeted interventions at critical points in a student's academic career helping them gain college access, scholarships and information about career opportunities.

(Ref. K 1.1)

Recommendation: Approve the renewal of the contract with the College Board for the 2018-2019 school year from August 23, 2018 through June 30, 2019.

Fiscal Impact: \$67,720.00 – General Fund

Submitted by: John Roach
Reviewed by: Kelly Bruce

(Ref. K 1.2)

**RIALTO UNIFIED SCHOOL DISTRICT
and
Communications Workers of America, Local 9588
Tentative 2018-2019 Contract Agreement
July 19, 2018**

Article IV Unit Member Rights

Section 3 - Workplace Training

Unit members will be paid for all District-sponsored workplace trainings authorized for substitute teachers.

The school district shall collaborate with the union on training subjects, prior to the new school year with continual discussions on training subjects throughout the year.

Section 4 - Health and Benefits

Unit members working in a long-term assignment (21-days or more) shall be eligible for bereavement leave, not to exceed three days, for the following immediate family members:

Mother	Spouse
Stepmother	Domestic Partner
Father	Son
Step-father	Son-in-law
Aunt	Daughter
Uncle	Daughter-in-law
Grandmother	Brother
Grandfather	Sister
Grandchild	

ARTICLE VIII - PERSONNEL FILES

Section 5 - Derogatory Material

Information of a derogatory nature, ~~except material mentioned in Section 2 of this Article,~~ shall not be entered ~~or filed~~ into an employee's personnel file unless and until the employee ~~unit member~~ is given notice and an opportunity to review and comment ~~thereon~~. A unit member shall have the right to enter and have attached to any such derogatory statement ~~his/her~~ his or her own written comments within ~~ten (10) work days of the complaint being placed in the employee's file.~~ All such material shall be signed and dated by the person who drafted the material. All district initiated written correspondence to a unit member regarding complaints shall be copied to the elected Union representative.

ARTICLE IX – PROTECTION AND SAFETY

Section 3 – Student Behavior and School Information

B. The District shall encourage a substitute folder for each classroom. The substitute folder shall be maintained by the teacher and the onsite administrator. The substitute folder shall include, as necessary:

- o Emergency Lesson Plans & Information
- o Current Bell Schedules – Regular, Minimum, Modified, Inclement Weather
- o School Map, Discipline procedures
- o List of Team/Buddy Teachers
- o Current Class Roster
- o List of elementary students exchanged during the day
- o Seating charts (with photos when available)
- o List of students with special needs, interventions, RSP, Music, Cafeteria Workers, Special testing, Speech, Adaptive PE, Medications
- o Whole class activities PE, Library, Assembly, Computer
- o Site phone lists and phone use instructions
- o Referral forms (low/high)
- o Name and Role of Aides in the classroom
- o Release process- bus, after school program, parent pick-up

ARTICLE XIV – TERM OF AGREEMENT

Section 1 – Duration

This Agreement shall remain in full force and effect for a three year period of July 1, ~~2015~~ 2018 through June 30, ~~2018~~ 2021 with reopeners on salary, medical and one article selected by each party for the 2019/2020 and 2020/2021 school years. The Union agrees to present its complete initial proposal to the District no later than the first regular Board meeting in March of each year.

EXECUTION OF AGREEMENT

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on this 19th day of July, which shall commence July 1, 2018 through June 30, 2021.

FOR THE DISTRICT:



Rhonda Kramer
Lead Personnel Agent



Rhea McIver Gibbs
Lead Personnel Agent

FOR THE ASSOCIATION:



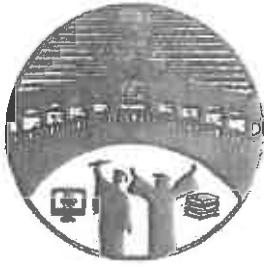
Maggie McCormack
President CWA, Local 9588



Stephen Gianni
Area Vice President CWA, Local 9588



(Ref. K 2.2) Heather Estruch
Steward CWA, Local 9588



RIALTO

UNIFIED SCHOOL DISTRICT
BRIDGING FUTURES THROUGH INNOVATION

APPENDIX A **SUBSTITUTE TEACHER SALARY INFORMATION**

(Effective July 1, 2018)

Daily Rate

- 30 Day Substitute Permit\$145.00
- Credentialed Substitute\$165.00
- Special Education Substitute\$165.00

Long-Term Rate (after 20 consecutive days, retro to the first day)

- 30 Day Substitute Permit\$160.00
- Credentialed Substitute\$180.00
- Special Education Substitute\$180.00

\$70.00 to attend District sponsored trainings outside of normal work hours

(Ref. K 2.3)



Rialto Unified School District

Board Date: August 22, 2018

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **AGREEMENT WITH I-READY PROFESSIONAL DEVELOPMENT**

Background: On August 9, 2017, the Board of Education approved a three (3) year agreement with Curriculum Associates, LLC for implementation of the i-Ready Adaptive Diagnostic assessment in reading and mathematics through June 30, 2020. The i-Ready Adaptive Diagnostic assessment is a web based assessment system designed to provide customized evaluations for students in grades K – 11.

Rationale: In order to continue to support schools with implementation of the i-Ready Adaptive Diagnostic assessment and to properly utilize the tools related to customized reports, growth monitoring and i-Ready instruction, additional days of i-Ready Professional Development are needed. i-Ready Diagnostic and Instruction Professional Development is designed to move teachers and instructional leaders along the continuum from product to practice. i-Ready meets the increasingly complex learning needs of educators at each phase of their development to ensure the most current research based information about how to use i-Ready to achieve results. Each additional day of i-Ready Professional Development is custom tailored to meet the needs of each individual school.

Recommendation: Approve an agreement with Curriculum Associates, LLC for an additional 30 days of i-Ready Professional Development with schools as needed from August 23, 2018 through June 30, 2019.

Fiscal Impact: \$64,650.00 – Title II Funds

Submitted by: John Roach
Reviewed by: Kelly Bruce

(Ref. K 3.1)

BELIEFS

We believe that...

- Everyone has unique talent
- There is unlimited power in all of us
- All people have equal inherent worth
- Diversity is strength
- Each person deserves to be treated with respect
- High expectations lead to high achievement
- Risk is essential for success
- Common goals take priority over individual interest
- Integrity is critical to trust
- Honest conversation leads to understanding
- Music is the universal language
- A strong community serves all of its members
- Everyone has the ability to contribute to the good of the community

PARAMETERS

- We will make all decisions in the best interest of students
- We will honor the worth and dignity of each person
- We will hold the highest expectations of everyone
- We will assert the unlimited potential of every student
- We will practice participatory decision-making throughout the district
- We will not allow the past to determine our future

Back Cover Pictures

(Top Center). Ms. Mendoza, math and science teacher, welcomed Jaguar parents and students to her classroom during Jehue Middle School's "Back-to-School Night."

(Bottom Left): Simpson Elementary School students received awesome, new backpacks and supplies, thanks to some generous Simpson employees and parents who worked hard to partner with FedEx. A Seahawk mom posed happily with her children, backpacks, and Principal Richardson during the event.

